

**GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE**

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No. 5(3)/2022-Admn-I/HR-I

Islamabad, 14<sup>th</sup> May, 2022

**CIRCULAR**

**SUBJECT: REQUISITION FOR THE SERVICES OF ASSISTANT DIRECTORS  
(BS-17) IN NDMA**

Please find enclosed herewith a copy of self-explanatory Circular No. F.4(1)/2022-NDMA/HR, dated 30-04-2022, received from National Disaster Management Authority, on the subject cited above, for placing on official website of the Ministry of Commerce, for information.

Encl: **As above**

**(Dr. Beenish Noor)**  
Deputy Director (HR-I)

**Database Administrator,** ✓  
Ministry of Commerce,  
Islamabad



Government of Pakistan  
Prime Minister's Office  
National Disaster Management Authority  
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No F 4(1)/2022-NDMA/HR

Islamabad, the 30 April, 2022

**CIRCULAR**

Subject: **REQUISITION FOR THE SERVICES OF ASSISTANT DIRECTORS  
(BS-17) IN NDMA**

1. National Disaster Management Authority (NDMA), Prime Minister's Office, Islamabad intends to fill its vacant posts of Assistant Directors (BS-17) by utilizing the services of suitable officers of the federal government, on deputation basis under standard terms and conditions.
2. Ministries / Divisions / Departments / Autonomous Bodies are requested to send updated CVs of interested regular officers of BS-17, inter-alia, including complete name, father name, CNIC number, qualifications, substantive pay scale, service / group, parent department name, present place of posting / department name, length of service in present grade, total length of service and years of relevant experience etc.
3. It is requested to kindly send the CVs of interested officers to the undersigned latest by **20 May 2022**.

  
(Akbar Bacha)  
Deputy Director (Admin), NDMA  
Room No.228-B, 2<sup>nd</sup> Floor,  
Prime Minister's Office, Islamabad  
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**Distributions**

All Ministries / Divisions / Departments, Islamabad / Rawalpindi.