



JOBS ON MARKET BASED PAY PACKAGE

Ministry of Commerce, Islamabad intends to fill following vacant posts. The candidates should have qualification/experience detailed below: -

S. #	Name of post	No. of Posts	Qualification and Experience
1.	Trade Expert	05	i) Master's Degree or equivalent from local/international HEC recognized University in Economics, Commerce, Finance, MBA (Management/Marketing, Econometrics or related subjects). ii) A minimum 10 years of professional experience especially as a Trade Expert / Researcher etc.
2.	Legal Counsel	02	i) LLB/LLM/Juris Doctor (JD) or equivalent from local/international HEC recognized University with specialty in International Trade/Investment/Corporate/Commercial law or related fields. Bar at Law will also be considered. ii) A minimum 05 years of professional experience as a Legal Advisor or Consultant etc.

INSTRUCTIONS:-

- The appointments will be on purely contract basis (one year) extendable on yearly basis subject to satisfactory performance.
- Application forms may be downloaded from (www.commerce.gov.pk) and additional requirements for the posts of Trade Expert and Legal Counsel may also be seen at the given website.
- Applications will be accepted only on prescribed application forms of this Ministry and must send at the following address within 15 days of publication of this advertisement. However, applications received after due date will not be considered.
- Copies of testimonials are not required to be attached. Original documents will be examined at the time of test/ interview.
- The Ministry reserves the right to cancel the recruitment process at any stage without assigning any reason and can increase or decrease number of posts under the rules.
- Concealment of facts and any direct or indirect pressure for appointment would lead to be disqualification of the candidates. If any candidate found ineligible he/she will be disqualified at any stage of the recruitment process.
- On the basis of merit, only eligible and short listed candidates will provisionally be called for test/interview.
- No TA/DA will be paid for appearing in test/interview.

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ADDITIONAL REQUIREMENTS FOR APPOINTMENT OF
TRADE EXPERT

- Fluency in English (written and spoken).
- Excellent communication, report writing, presentation, research and analytical skills;
- Demonstrated experience in Trade Related Research Reports and Impact Analysis.
- Full computer literacy.
- Fluency in trade-specific tools, developed for supporting the conduct of sound, evidence-based and transparent trade negotiations with trading partners, a robust analysis of the potential economic impact of a trade agreement and identification of all stakeholders.
- Knowledge of trade, tariffs and non-tariff barriers and data bases available to get international trade related data and to conduct review of the literature available on trading patterns of countries and blocks to review Trade Agreements and Tariff/ Non- tariff barriers of partner countries.
- Review Pakistan trade, current status, opportunities and challenges.
- Identify constraints, weak links, and gaps including infrastructure connectivity (e.g., cross-border facility, ICT), and policy environment (e.g., private sector investment) and related issues, and investment needs in developing trade. Provide policy recommendations on the possible improvements.



**ADDITIONAL REQUIREMENTS FOR THE APPOINTMENT OF
LEGAL COUNSEL**

- Proven experience as a legal counsel (The legal counsel will represent Ministry of Commerce in court, in the case of a lawsuit or other legal proceedings and may also take part in settlement negotiations or depose witnesses if needed.)
- Excellent knowledge and understanding of corporate law, commercial law and procedures, competition law, insurance law and the regulatory framework, trade remedy laws, international trade agreements, dispute resolution and arbitration law regime
- Full comprehension of the tools and techniques of statutory interpretation
- Demonstrated ability to create legal defensive or proactive strategies
- Sound judgement and ability to analyse legal situations and information
- Outstanding English language communication skills both written and oral
- High degree of professional ethics and integrity





Government of Pakistan
Ministry of Commerce

JOB APPLICATION FORM

Photograph
(Paste Here)

1. Post Applied For: _____
2. Name(Capital letters): Last _____ First _____
3. C.N.I.C.No. _____ Date of Birth: _____
4. Domicile: _____ Religion _____
5. Nationality: _____
6. Postal address: _____ Email: _____
7. Contact Phone(with city code)/Mobile/Fax(if any): _____
8. Permanent Address: _____

9. Academic Qualifications (High School / metric on wards).

Sr. No.	Degree/ Diploma/ Certificate	Institution/ College	University/ Board	Year of Passing	Marks obtained	Total marks	%age/grade	Major Subjects
1								
2								
3								
4								
5								

10. Related Experience (Post qualification). (Please attach separate sheets if necessary)

Sr. No.	Institution/ Employer	Position Held	Nature of Job	Job Period		Description of major assignments/tasks
				From	To	
1						
2						
3						

11. Trainings/Courses/Research/Publication etc. (Please attach separate sheets if necessary)

Sr. No	Trainings/Courses attended/ Research Publications etc.	Institution	Year	Duration Period	Major Areas/ Subject

12. Additional expertise: _____

13. Please attach your one pager CV/Resume

Dated: _____

Signature of Applicant