

Government of Pakistan
Ministry of Commerce



No.5 (1)/2019/Admn-1/MoC

Islamabad, the 21st February, 2020

Circular

Subject: **NOMINATIONS FOR TRAINING COURSE ON "BUGET PREPRATION AND IMPLEMENTATION IN PUBLIC SECTOR" FROM 09-03-2020 TO 13-03-2020.**

A Self Explanatory O.M No.2-1/2019-20-EP dated 14th February, 2020 received from Secretariat Training Institute (STI) is organizing the subject training form 09-03-2020, to 13-03-2020 for the officers (BPS 17 to-19) of Federal Ministries /Divisions/Departments and Organizations. The course shall commence from 9.30 to 1.00 hours daily. (Copy of STI,O.M is enclosed).

2. Interested officers (BPS 17-19) of Ministry of Commerce are requested to send their nominations to Admn-1/MoC section latest by 24-02-2020 .Database Administrator of Ministry of Commerce is requested to upload the above mentioned training on the website of Ministry of Commerce.



(Arshad Nawaz)
Deputy Director (MoC)

SECRETARIAT TRAINING INSTITUTE
(Establishment Division)

F.No. 2-1/2019-20 EP.

Islamabad, the 14th February, 2020.

MEMORANDUM

Subject: NOMINATIONS FOR TRAINING COURSE ON "BUDGET PREPARATION AND IMPLEMENTATION IN PUBLIC SECTOR" FROM 09-03-2020 TO 13-03-2020.

Subject course is being conducted at STI Campus H-9, Islamabad from 09-03-2020 to 13-03-2020, on part time basis which shall be held daily from 9:30 to 1:00 hours or as notified otherwise. Details of the course are as follows:-

Target Audience / Group:

Officers of the Federal Government in BS-17 to BS-19.

Course objectives:

To build their capacity in preparing budget estimates / revised estimates / appropriation and re-appropriation of funds according to the instructions on the subject.


Major Contents:

<ul style="list-style-type: none">• Constitutional Provisions:- Articles 78 to 82• Budget Introduction (GFR 62- 66)<ul style="list-style-type: none">i) Difference between current and development budgetii) Part of current budget i.e. part I & II etc.• General Procedure for Estimating (GFR 67- 68)	<ul style="list-style-type: none">• Estimates of Revenue and Ordinary Expenditure (FGR 69, 70, 70, 70-A, 71)• Estimates of Fresh Charges (GFR 74, 75, 76, 77, 79).• An overview of New System of Financial Control and Budgeting – 2006• Relationship between delegation of powers and GFR.
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2. Ministries / Divisions / Departments and Organizations under the Federal Government are invited to send suitable nominations (**Not more than four**) by **05-03-2020**. Nominations may please be reconfirmed by **06-03-2020** at the given e-mail address **direp@sti.gov.pk**. **Late receipt of nominations will not be entertained**. Normally all nominations received by the cutoff date are accepted unless otherwise intimated. However, the Institute reserves rights of shortlisting. Therefore the nominee(s) may report to this Institute for registration on **9th March, 2020 at 0900 hours. No registration shall be allowed after 0930 hours.** Course is free of charge. However, if TA/DA for participation is involved, the same shall be responsibility of the respective nominating Organization.

3. STI offers an equal opportunity training environment. Participation of Women Employees is encouraged.

4. Nominating organizations are requested to intimate necessary telephone/fax numbers for contact as may be required.


(MADNIA AKHTAR)
Director(EP)
Tele: 9265199

To

- i) Joint Secretary (Admn), Ministries/ Divisions
- ii) Heads of Departments / Subordinate Offices / Autonomous Bodies.
- iii) AD (IT), STI with request to place the circular on website.