

Government of Pakistan
Ministry of Commerce and Textile
(Commerce Division)

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No. 5(1)/2019-Admn-I/MoC

Islamabad, the 19th March, 2019

CIRCULAR

Subject: - **Advanced course on trade in services (IN ENGLISH) GENEVA, 16-20 September, 2019**

A self-explanatory e-mail of Permanent Mission of Pakistan to the WTO, Geneva, dated 15th March, 2019 is enclosed herewith for uploading on the website of this Division for information of officers.

2. Interested officers who fulfill the eligibility criteria may forward their nomination to Admn-I/MoC Section with approval of the concerned Additional Secretary by **10-04-2019** positively.

Encl: **As above**



(Ali Qayyum Raja)
Deputy Director (MoC)

Database Administrator,
Commerce Division,
Islamabad.



WORLD TRADE ORGANIZATION
ORGANISATION MONDIALE DU COMMERCE
ORGANIZACIÓN MUNDIAL DEL COMERCIO

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EMAIL

To:	Heads of Delegation WTO Members and Observers	E-mail:	List attached
From:	Bridget Chilala <i>Chilala</i> Director Institute for Training and Technical Cooperation World Trade Organization (WTO)	Date:	13 March 2019
Number of pages (including this one):	7	Ref:	TC19/6

ADVANCED COURSE ON TRADE IN SERVICES (IN ENGLISH)*

Geneva, 16-20 September 2019

Invitation to present candidates

The WTO Secretariat is organizing an Advanced Course on Trade in Services (in English) from 16 to 20 September 2019 in Geneva. The Course is a "Level 3" specialized training activity implemented within the WTO progressive learning framework and it represents the highest level of learning among WTO training activities.¹

COURSE OBJECTIVES

The objectives of the advanced course are to:

- update participants' knowledge base of the main GATS provisions, including on issues related to classification and scheduling of commitments;
- familiarize participants with recent developments in the field of services, and provide an overview of analytical tools available for trade in services analysis;
- improve participants' understanding of services-related policies such as movement of persons, and investment;
- address selected policy and emerging negotiating issues arising from changes in the trade in services landscape.

The course will be delivered through a mix of interactive exercises, lectures, case-studies, and peer learning.

INVITATION TO PROPOSE CANDIDATES & CANDIDATE PROFILE

The course is targeted at government officials at mid- to senior-level with at least two years relevant work experiences who are directly involved in the formulation of trade in services policy and/or the conduct of multilateral or preferential services negotiations.

The Governments of Members and Observers to the WTO, which are eligible to benefit from training and technical cooperation activities, are invited to submit the names of **one or two officials** meeting the requirements set out below, for consideration in the selection process.

¹ For further details about the WTO Progressive Learning Strategy see the Biennial Technical Assistance and Training Plan 2018-2019 (WT/COMTD/W/227/Rev.1). The TA Plan can also be accessed through the following URL link: http://www.wto.org/english/tratop_e/devel_e/teccop_e/tct_e.htm

Candidates are required to have an advanced understanding of the General Agreement on Trade in Services. They should be willing to share experiences, prepare short contributions, and participate actively in all sessions. The course does not target experts from ministries regulating individual services sectors.

Candidates should have completed a WTO training activity (E-Learning² or a face-to-face course) on trade in services or have demonstrably commensurate knowledge or professional experience. They should also possess an excellent ability to communicate in English both orally and in writing.

COSTS COVERED FOR SELECTED PARTICIPANTS

The Secretariat of the WTO makes available thirty (30) fellowships for this activity. Each fellowship covers the following: a round-trip airplane ticket in economy class; daily subsistence allowance; a terminal expenses allowance; and hotel accommodation for the duration of the course. In case no qualified candidates apply to fill the 30 funded places, up to five additional applicants may participate in the workshop at their own expense. If your country/separate customs territory does not wish to be represented, please let us know in conformity with the deadline below.

..... The attached Application Form must be returned, completed and signed by the candidate as well as by the nominating national authority which presents the candidate, via the Permanent Mission/Embassy to the WTO. Nominations received from other sources will not be taken into consideration.

The deadline for submitting candidates is 26 April 2019. Nomination and candidate application forms should be transmitted to:

Logistics Unit
Institute for Training and Technical Co-operation
Fax: +41 22 739 5724
E-Mail: logistics.unit@wto.org

Selected participants will receive directly the confirmation of their selection, additional administrative information, and their travel details and ticket, shortly after the selection has taken place.

The Secretariat reserves the right to postpone or cancel this activity in the event of force majeure or other reasons that render the execution of the activity impracticable for the organizers.

***Français/ Español**

L'Organisation mondiale du commerce organise un cours avancé sur le commerce des services, à Genève, du 16 au 20 septembre 2019. Ce cours étant donné en anglais, l'invitation et le formulaire de candidature sont distribués en anglais uniquement.

La Organización Mundial del Comercio organiza un Curso avanzado sobre el comercio de servicios, en Ginebra, del 16 al 20 de septiembre de 2019. Este curso se impartirá en inglés, por lo que la invitación y el formulario de candidatura se distribuirán en inglés solamente.

² Please visit the E-Learning website, where you will find information about online courses at <http://ecampus.wto.org> or you can also contact ecampus@wto.org.



WTO APPLICATION FORM

WTO ADVANCED COURSE ON TRADE IN SERVICES
(in English)

GENEVA (Switzerland), 16-20 September 2019

DEADLINE: 26 APRIL 2019

PART I

To be completed by the Applicant in ENGLISH (in CAPITAL LETTERS if handwritten)

MANDATORY: ALL THE INFORMATION ASKED IN THIS SECTION AND A PHOTOCOPY OF YOUR PASSPORT

Mr.

Mrs.

Miss

Ms

Surname	
Given name	
Birth date <i>day/month/year</i>	
Nationality	
Title/Position	
Ministry/ Government entity	
City	
Country/Separate Customs Territory	
Mobile phone n°	
Telephone n°	
Email addresses* (professional & personal)	* Important: all communications, documents and air-ticket will be sent by e-mail

Travel preference, if any (taken into consideration but not guaranteed)

Higher (university) education

When?	Where?	Title of qualification

Work experience & Motivation

Please describe briefly your current overall responsibilities	
Please describe, in a little more detail, your current responsibilities as they relate to trade in services	
On which date did you take up your current functions?	
What was your previous post?	
Do you have supervisory functions? If yes, of how many persons do you supervise, and what functions does the supervised staff carry out?	
Please indicate how you expect that the advanced course will be useful for the performance of your professional duties.	
Please indicate any particular issues to be covered by the course.	
Please describe briefly one specific national trade in services policy issue that your country is facing.	

WTO training undertaken

Have you successfully completed a WTO TA on Trade in Services (E-Learning course(s) and/or face to face course) if so, which course(s), and when?	Course title	Date
Have you successfully completed <u>other</u> WTO TA (E-Learning course(s) and/or face to face course) E-Learning course(s), and if so, which course(s), and when?	Course title	Date
Other non-WTO course(s) relevant to trade in services undertaken:	Course title	Date

What is the objective that you would like to achieve by participating in this activity?

Additional information about the activity

Language skills: The Advanced Course on Trade in Services will be delivered in English. Therefore, participants are required to have full command of English. By signing this application form the Applicant and Nominating Authority certify that the Applicant has full command of English.

PART II	To be completed by the Nominating Authority
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The Nominating Authority	
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- Officially nominates:

Name of candidate	
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<ul style="list-style-type: none"> • to attend the WTO Advanced Course on Trade in Services; • confirms that the candidate has direct responsibility in WTO matters and has full command of English, which would enable him/her to successfully and actively participate in the Course; and, • is fully aware that this nomination is subject to the decisions of the WTO Selection Committee and to the conditions described in the Annex to this application, which we have thoroughly read and accepted.
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**PLEASE CLEARLY INDICATE IF YOU ARE REQUESTING WTO FINANCING FOR THIS CANDIDACY
(CHECK THE APPROPRIATE BOX)**

YES

NO

Details of the official responsible for nominating this candidate:

Surname	
Given Name	
Title/Position	
Organization/Entity	
Telephone	
Email address	

By signing this form, the Candidate and the Nominating Authority certify that all the information included is complete and correct

Date & signature (Candidate)	Date, <u>signature</u> & STAMP (Nominating Authority)

ANNEX: CONDITIONS FOR PARTICIPATION IN WTO TECHNICAL ASSISTANCE ACTIVITIES**Travel, air-tickets, visas, transit visas, accommodation and subsistence allowances**

1. Countries are implementing very strict visa policies. Please check your Schengen visa and transit visas requirements several weeks in advance. Make the necessary arrangements in your country to obtain them for your full roundtrip. The WTO is not authorized to intervene in this matter and is not responsible for visa fees and other financial issues.
2. You will not be consulted for your travel itinerary. However, your preference will be taken into consideration but is not guaranteed.
3. The organizers will provide you with a round-trip airplane ticket in economy-class, a terminal expenses allowance, accommodation, and a daily subsistence allowance for the duration of the activity in Geneva (or full board accommodation for regional activities).
4. Administrative and logistical details will be communicated by e-mail to the selected participants directly.

The WTO Secretariat DOES NOT assume financial or any other responsibility for:

1. **Expenses incurred in connection with foreign travel formalities (visas, transit visas, taxes, travel to get visas, medical examinations, vaccinations, etc.), expenses during the journey resulting from lack of transit visa or from insufficient passport validity.**
2. Salaries of the participants during their participation in the Activity.
3. Travel or other expenses of any additional persons accompanying the participants.
4. **Travel, medical or accident insurance, or medical expenses regardless of their cause, during the journey to/from the activity or while attending it, including emergency treatment, hospitalization, ambulance or other transportation, evacuation and repatriation.**
5. Loss or damage to the personal effects of the participants during travel or attendance at the Activity.
6. Any modification made by you regarding the hotel booking and the related logistical arrangements.
7. Any personal service or facility you may request during your stay in the hotel where you are accommodated by the WTO, such as: business centre, internet connections, phone calls, room service, laundry, mini-bar or any kind of ground transport.
8. Any modification made BY THE AIRLINE OR BY YOU in connection with the itinerary or the air-tickets issued by the WTO Travel Agency in Geneva. Any additional fees, charges and/or penalties for the air-ticket modifications WILL BE COVERED BY YOU AND NOT BY THE ORGANIZERS.
9. Any damages made by you to the facilities to which you have access during your stay (i.e. hotel room) which will be your responsibility.

I, the undersigned Applicant, declare that I have carefully read this application form and that I accept the aforementioned conditions:

Date, name, signature of the candidate & stamp

THIS COMPLETED FORM SHOULD BE SUBMITTED BY YOUR PERMANENT MISSION/EMBASSY, WITH A PDF COPY OF YOUR PASSPORT, TO THE FOLLOWING EMAIL ADDRESS ONLY, AT THE LATEST BY THE DEADLINE MENTIONNED ON PAGE 1

logistics.unit@wto.org

(OR fax: +41 22 / 739 57 24)

INCOMPLETE/ILLEGIBLE FORMS, OR FORMS NOT PRESENTED BY THE PERMANENT MISSION, OR PRESENTED BY THE PERMANENT MISSION AFTER THE DEADLINE, WILL NOT BE ACCEPTED