



Government of Pakistan
Government of Pakistan
Commerce Division



TENDER NOTICE

Sealed tenders are invited from authorized dealers having offices at Rawalpindi/Islamabad, for supply of following items to the Ministry of Commerce:-

S. No.	Description	Qty
01	Laptops	02
02	Scanner	04
03	Printer	08
04	Air Condition Inventor 1.5 Ton	07
05	LED TVs 50 inch	02
06	Officers Revolving chairs	10
07	Visitor chairs	20
08	Staff Tables (Small)	05
09	Computer chairs	10
10	800 sqft Wooden Almirah and Ducting	Per sqft
11	Blinds / Curtains	Per sqft

Tender Document containing detailed specifications can be collected from the office of the undersigned.

TERMS AND CONDITIONS:

- 1) Firms having GST, vender and NTN numbers are eligible for bidding. Firms will provide copies of certificates accordingly.
- 2) Each bidding firm will provide an undertaking that it is not involved in any litigation etc.
- 3) Rates quoted must include all taxes and ancillary charges etc.
- 4) Bids should be valid for a minimum period of 90 days.
- 5) Earnest money @ 2% of total quoted amount must be attached with the bid in the form of a Pay Order / Bank Draft / banker check drawn at a bank in Islamabad, in favor of Ministry of Commerce.
- 6) Pictorial display/samples of the item be provided with tender.
- 7) Single stage-one envelope procedure will be adapted. (Technical and Finance Bid for the work must be together.).
- 8) Maximum time for provision of items will be two weeks after issuance of work order.
- 9) Submission of any false statement/documents including concealing of any information is likely to disqualify the bidder.
- 10) Sealed bids must reach the Office of the undersigned within fifteen days after the publication of this tender notice in print media. The tender will be received up to at 1100 hrs and same will be opened at 1200 hours in the Committee Room of Ministry of Commerce in the presence of the representative of the bidders on 15 days of the advertisement.
- 11) Ministry reserves the right to accept or reject any or all the tender and issue supply order in accordance with Rule 33 of PPRA Rules, 2004.

(Suhail Ahmed)

Section Officer (GA)

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