



GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE & TEXTILE
(COMMERCE DIVISION)



No. 4(1)/2017-MoC

Islamabad, the 11th July, 2018

CIRCULAR

Please find enclosed herewith a copy of M/o Federal Education and Professional Training's, O.M No. NTP/2-44/2013 (Coord), dated 27th June, 2018 along with enclosed proforma.

2. All officers/officials are requested to furnish requisite information on the prescribed proforma to MoC Section latest by **19-07-2018** positively for onward transmission to M/o Federal Education and Professional Training.

Encl: As above

(Ali Qayyum Raja)
Deputy Director (MoC)

All Officers/Officials of Commerce Division, Islamabad

Government of Pakistan
Ministry of Federal Education
and Professional Training
(National Talent Pool)
Plot No.39, H-9

No.NTP/2-44/2013(Coord)

Islamabad, the ^u27 June, 2018

Office Memorandum

Subject: **Data Compilation of Highly Qualified Pakistanis (HQP) through PHS Form and Facilitation of Expatriate Pakistani Consultancy through TR Form**

With reference to the correspondence that has been initiated so far (letters are enclosed for ready reference along with PHS and TR forms), it is to state that we really appreciate your support through sending feedbacks in the form of filled in PHS and TR Forms (for those who responded us). Whereas it is once again requested to those respondents who have not replied yet to forward us the requisite feedback on behalf of their Ministry/ Division Departments and its affiliated organizations/institutes. In addition to this a survey/ study has been planned to get/compile the latest HR requirements about the sectoral needs and deficient areas from the organizations. Identification of deficient areas would be an initiative to specify the requirements of available resources of highly qualified Pakistanis within the country and abroad for the fulfillment of technical needs of the institutions. Thus it is requested to kindly send us the filled in attached survey (copy enclosed) form which will also be helpful for the generation of new courses/ syllabi and venues for the motivated and intellectual youth as per market demand in the light of modern technology and keeping pace with universal advancements.

2. Last but not the least, it is restated here that this colossal task of data compilation of HQPs and capacity building of national organizations with the identification and rectification of deficiencies through the contribution of expatriate Pakistani Professionals cannot be materialized without your well-intentioned support and cooperation.

3. Your substantial participation in this task of national importance will be highly appreciated.

Sumbal
Sumbal Riaz
(Deputy Director)
Phone No.051-9265504

Encl: As above

Ms. Fozia Hussain, Focal Person
Deputy Director (MOC),
Ministry of Commerce and Textile,
Commerce Division, 5th Floor, Room #521, A Block,
Pak Secretariat, Islamabad.
Contact no: 051-9201011.
Email:foziaatif15@yahoo.com.

Government of Pakistan
Ministry of Federal Education and
Professional Training
(National Talent Pool)
Plot No.39, H-9

No. NTP/2-44/2013(Coord).

Islamabad, the 19th October, 2016.

Subject:- **Nomination of Focal Person For Data Compilation of Highly Qualified Persons Through PHS Form and Facilitation of Expatriate Pakistani Consultancy Through TR Form.**

Systematic planning for development and effective utilization of highly qualified persons, which constitutes the most valuable asset of the country, is an essential prerequisite for achieving advancement. I hope your kind honor would be aware that realizing its importance National Talent Pool, Ministry of Federal Education and Professional Training compiles basic data of highly educated persons (as per its mandate) across the world to know the category-wise availability of these professionals and to utilize the benefits of their services for National Development purposes. This organization is therefore consolidating a database of professionals in almost all disciplines for manpower planning and their respective placement besides transfer of knowledge, modern know how and cutting edge technology to the Country.

2. NTP is performing this National task without any field force. The data is being collected on the attached prescribed Personal History Statement (PHS) Form either through post or webportal titled www.ppqp.gov.pk which allows highly qualified professionals to enter their data directly in electronic format.

3. In addition, NTP has also been entrusted the task of utilizing the expertise of Highly Qualified Overseas Pakistanis (HQOPs) through PSDP funded project titled "President Programme for Care of Highly Qualified Overseas Pakistanis (PPQP)". For availing this, organization (either in public or private sector set up) may identify more than one area of its demand and can request as many Highly Qualified Overseas Pakistanis through providing information on attached Technical Requirement (TR) Form as they feel useful for uplifting of modernization in technology and keeping pace with universal advancements. The seminars, workshops, conferences, correspondence, lectures shall be designed/planned by the institutions, whereas the Government of Pakistan shall sponsor such visits.

4. I shall be highly obliged if a focal person as Coordination Officer is nominated on behalf of your Ministry and its attached department/organization/Institute to include all eligible persons in the database who have passed at least MA/MSc in disciplines like Physical, Natural, Social Sciences, Agricultural and Administrative Sciences or passed degree in Medicine, Engineering, Management and Chartered Accountancy are eligible for registration with the Pool. They may be instrumental in providing the following information :-

- a) Identify each and every passed out person fall under the definition of talented persons (having 16 years of education or above).
- b) Distribute attached prescribed PHS form (NTP-VII) to eligible persons.
- c) Identify deficient areas in which the services of expatriate Pakistani professionals are required (through filling TR Form).

5. Your kind attention in this work of National importance will be a big impetus to achieve the goals in bringing out the desired results.

6. This issues with the approval of Director, National Talent Pool.

Yours sincerely,

Sumbal
(Sumbal Riaz)
Deputy Director
hone# 051-9265504

As Per 38 Letters List Attached;



Government of Pakistan
Ministry of Federal Education
and Professional Training
National Talent Pool

COMPILATION OF DATA OF HIGH LEVEL MANPOWER IN PAKISTAN

PERSONAL DATA:		NTP No.: <table border="1" style="display: inline-table; width: 150px; height: 20px; vertical-align: middle;"> <tr> <td></td><td></td><td></td><td></td><td></td><td>-</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>-</td><td></td> </tr> </table>							-									-	
					-									-					
1. Name: 3. Present Address: 5. Domicile 7. Religion: 9. Tele: Off: Fax: Res: Email:		2. Father's Name: 4. Permanent Address in Pakistan: 6. Date of Birth 8. Sex: Male / Female 10. Marital Status: 11. N.I.C. No: <table border="1" style="display: inline-table; width: 150px; height: 20px; vertical-align: middle;"> <tr> <td></td><td></td><td></td><td></td><td></td><td>-</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>-</td><td></td> </tr> </table>							-									-	
					-									-					
12. EDUCATION / TRAINING (Starting from Graduation Degree Onwards. Use additional sheet, if necessary).																			
Date Attended		Name and Location of Institution of Learning	Academic Degree/ Diploma /Certificate or Obtained	Main Field of Study															
From	To																		

13. LIST OF PUBLICATIONS/PAPERS OF SPECIAL SIGNIFICANCE (Use additional sheets if necessary).

14. AWARDS/ HONOURS CONFERRED / MEMBERSHIP OF PROFESSIONAL ORGANIZATIONS:

15. PRESENT EMPLOYMENT STATUS:

16. EMPLOYMENT RECORD:
(Please state experience starting from the most recent post. Use additional sheets if necessary).

Designation/Title	Date		Name of Organization Where working or worked	Brief Job Description
	From	To		

17. Field of specialization, if any :

18. Willingness for
Employment abroad: Yes/No

19. ANALYSIS OF RELEVANT EXPERIENCE: (Please analyse how your experience could be effectively utilized.
(Use additional sheets if necessary).

Date_____

Signature of Respondent _____