

**Government of Pakistan
Ministry of Commerce & Textile
(Commerce Division)**

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TENDER NOTICE

Sealed tenders are invited from authorized dealers having offices at Rawalpindi/Islamabad, for supply of following items/services for the "Establishment of **Emerging Pakistan Cell**" in the Ministry of Commerce, Islamabad.

S. No.	Description	Quantity
1.	Projector with Interactive writable system and loudspeakers	01
2.	Laptops	03
3.	Printers (black and white)	02
4.	Printer (Colour)	01
5.	Scanner	03
6.	Desktop computers	02
7.	Softwares	05
8.	Digital Camera	01
9.	Executive tables	03
10.	Staff table	03
11.	Executive/revolving chairs	03
12.	Visitors chairs	10
13.	Sofa Set	02
14.	LED TV 55 inch	01
Civil work /renovation of room		
1.	Wooden flooring (Rate per sq ft)	
2.	Roof ceiling (Rate per sq ft)	
3.	Ducking (Rate per sq ft)	
4.	Roll Blinds/curtains (Rate per sqft)	
5.	Paints/color of room (Rate Per sqft)	

TERMS AND CONDITIONS:

1. Firms having GST, NTN and vender numbers are eligible for bidding.
2. Rates quoted must include all taxes and ancillary charges etc.
3. Bids should be valid for a minimum period of 90 days.
4. Earnest money @ 5% of total quoted amount must be attached with the bid in the form of a Pay Order/Bank Draft/Bankers' cheque drawn at a bank in Islamabad, in favour of Export Development Fund (EDF), Ministry of Commerce.
5. Tender for supply of above items should be clearly written on the envelope containing the bid.
6. Each bidding firm will provide an undertaking that it is not involved in any case of litigation etc.
7. Sealed bids must reach the Office of the undersigned latest by 10th May, 2018 and will be received up to 1200 hrs and the same will be

opened at 1400 hrs on 10th May, 2018 in the Committee Room of the Ministry of Commerce in the presence of the representative of the bidders (who may choose to be present).

8. EDF, Ministry of Commerce reserves the right to accept or reject any or all tenders and issue supply order as per availability of Funds/need.
9. Tender documents containing detailed specifications can be obtained from the Office of the undersigned on official working days.

(L D Khan)

Deputy Secretary (Admn/Fin)
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