

GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE

\*\*\*\*

No. 5(1)/2024-Admn-I/HR-I

Islamabad, the 21<sup>st</sup> February, 2024


**CIRCULAR**

SUBJECT: - **TRAINING COURSE ON "INNOVATIONS IN GOVERNANCE" TO BE HELD FROM 27-31 MAY, 2024 UNDER SINGAPORE COOPERATION TRAINING PROGRAMME.**

Please find enclosed herewith a copy of self explanatory Office Memorandum No. 4(5) SEA/Singapore/2024, dated 16<sup>th</sup> February, 2024 received from Ministry of Economic Affairs, on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. **Interested/relevant** officers from **Main Ministry and its Attached Departments/Organizations** who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of the Wing(s)/Departments to HR-I Section (along with their C.V, Services Profile and details of availed Foreign Training/Workshops etc), latest by **21-03-2024 positively**. *Nominations received after the deadline will not be entertained.*

Encl: **As Above**

  
(Aamir Waheed)  
Section Officer (HR-I)

**Database Administrator,  
Ministry of Commerce,  
Islamabad**

Copy for information to **Section Officer (AOs-HR)**, Ministry of Commerce, Islamabad

No. 4(5) SEA/Singapore/2024.

Islamabad 16<sup>th</sup> February, 2024.

**OFFICE MEMORANDUM**

**SUBJECT: - TRAINING COURSE ON “INNOVATIONS IN GOVERNANCE” TO BE HELD FROM 27-31 MAY, 2024 UNDER SINGAPORE COOPERATION TRAINING PROGRAMME.**

The undersigned is directed to inform that the Government of Singapore has invited one (01) nomination for the above **partially funded** training course. The Government of the Republic of Singapore will bear the participant's course fees, local hospitality, training allowance, and group personal accident/hospitalization insurance. **The round-trip airfare for participants will have to be borne by the nominating Ministry or Provincial Department.**

2. The eligibility criteria and objectives of the subject course are as under:

**Eligibility Criteria:**

- Permanent Government Officers (BS-17 and above) only and nominated by respective Federal Government or Provincial Department.
- Mid- to senior-level government officials involved in leading and overseeing public sector reforms;
- Nominated by their respective governments;
- Proficient in written and spoken English; and
- In good health.

**Objective: -**

- This course will highlight Singapore's experience in public policy and service delivery innovation, as well as the capabilities that public services need in order to stay relevant.

3. Nomination of suitable candidate duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **1<sup>st</sup> April, 2024 (Monday)** positively. Nominees are requested to apply online at <https://go.gov.sg/scpinngov2024>. Online applications are a mandatory requirements and nominations without online applications will not be entertained.

**Required Documents:**

1	Nomination letter in original	01 copy
2	Filled in Performa for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each
5	Passport	01 copy
6.	Surety Bond and Undertaking	01 copy each

4. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall be liable to be rejected.

  
(Pizwak Imtiaz)  
Section Officer (SEA)  
Ph: 051-9202084

**Distribution: -**

1. All Ministries / Divisions / Departments.
1. All Provincial Governments including Azad Government of Jammu & Kashmir and Gilgit Baltistan Government.

**Copy forwarded for information: -**

1. Joint Secretary (EC), EAD.
2. Joint Secretary (Training), Establishment Division, Islamabad.
3. Section Officer (UN-III/Secretary FTC), EAD.
4. Network & System Administrator, EAD.