

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE**

No. 5(1)/2023-Admn-I/HR-I

Islamabad, the 5th July, 2023

CIRCULAR

SUBJECT: - TRAINING COURSE ON "ECONOMIC DIPLOMACY COURSE FOR INTERNATIONAL PARTICIPANT" FROM 15TH - 24TH AUGUST, 2023 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP)

Please find enclosed herewith a copy of self explanatory Office Memorandum No. 3(32)/SEA/Malaysia/2023, dated 27th June, 2023, received from Ministry of Economic Affairs, on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. Interested officers, who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head (s) of the Wing(s) to HR-I Section (along with their C.V and details of availed Foreign Training/Workshops etc), latest by 10-07-2023 positively. Nominations received after the deadline will not be entertained.

Encl: As Above


(Imran Ali)
Section Officer

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Database Administrator,
Ministry of Commerce,
Islamabad

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

No. 3(32) SEA/Malaysia/2023

Islamabad the 27th June, 2023

OFFICE MEMORANDUM

SUBJECT: - TRAINING COURSE ON "ECONOMIC DIPLOMACY COURSE FOR INTERNATIONAL PARTICIPANT" FROM 15th - 24th AUGUST, 2023 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).

The undersigned is directed to inform that the Government of Malaysia through the Institute of Diplomacy and Foreign Relations (IDFR) has invited two (02) nominations (one designated and one reserve) for the above training course. The Government of Malaysia will bear the full expenses of the course. The application form is available at EAD's website: www.ead.gov.pk and [https://mtcp.kln.gov.my/mtcpforms/MTCP2023 APPLICATION FORM \(PHYSICAL-COURSE\).pdf](https://mtcp.kln.gov.my/mtcpforms/MTCP2023_APPLICATION_FORM_(PHYSICAL-COURSE).pdf).

2. The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria:

- Be Government Officers (BS-17 and above)
- Below 40 years of age.
- One or more years of working experience in international affairs/relations or international trade.
- Have a basic university degree.
- Proficient in English language.

Objectives:

- To Equip the participants to better appreciate the importance of economic diplomacy as part of the diplomatic skills needed in the 21st century.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by 17th July, 2023 (Monday), positively.

Required Documents

1	Nomination letter in original	01 copy
2	Filled in Performa for FTC	01 copy
3	Application Form (MTCP)	02 copies
4	CNIC & Photograph	02 copies each
5	Passport	Full pages copy
6	Surety bond and undertaking	One copy
7	Medical Fitness Certificate	Original

Contd...

4. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.


27/6/23
(Talha Arslan)
Section Officer (SEA)
Ph: 051-9202084

Distribution:

1. Secretary, Ministry of Commerce, Islamabad.
2. Secretary, Ministry of Finance, Islamabad.
3. Secretary, Ministry of Overseas Pakistanis & HRD, Islamabad.
4. Chairman, Planning & Development Board, Government of the Punjab, Lahore
5. Chairman, Planning & Development Board, Government of Sindh, Karachi
6. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
7. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta
8. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad
9. Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit.
10. Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.

Copy to:

1. Joint Secretary (Training), Establishment Division, Islamabad
2. All JSs/Sr.JSs, EAD, Islamabad (with the request to forward the nomination of suitable officers from their respective wings)
3. Section Officer (UN-III/Secretary FTC), EAD, Islamabad
4. Section Officer (Admn-I), EAD, Islamabad
5. Network & System Administrator, EAD, Islamabad