

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE**

No. 5 (3)2022-Admn-I/HR-I

Islamabad, the 28th April, 2023

CIRCULAR

SUBJECT: FIVE DAYS' ONLINE TRAINING WORKSHOP ON "MODERN LIBRARY SERVICES IN DIGITAL ENVIRONMENT", MAY 22-26, 2023

Please find enclosed herewith a copy of self explanatory letter No. 1(10)/2022-23/WS/Sr.Lib dated 11TH April, 2023 received from Aktar Hameed Khan National Center for Rural Development (AHKNCRD), an Executive Department of Establishment Division, on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. Interested officers of the Ministry who fulfill the eligibility criteria may forward their nominations, duly approved by their respective Head (s) of Wing (s) to HR-I Section latest by **12-05-2023 positively**.

Encl: As above



(Aamir Waheed)
Section Officer (HR-I)

**Database Administrator,
Ministry of Commerce,
Islamabad**



Ph: 051-9255194
Fax: 051-9255157

F. No. 1(10)/2022-23/Ws/Sr.Lib
GOVERNMENT OF PAKISTAN
ESTABLISHMENT DIVISION
AHK NATIONAL CENTRE FOR RURAL DEVELOPMENT
PARK ROAD, CHAK SHAHZAD, ISLAMABAD

DIRECTOR GENERAL

April 4, 2023

SUBJECT: FIVE DAYS' ONLINE TRAINING WORKSHOP ON "MODERN LIBRARY SERVICES IN DIGITAL ENVIRONMENT", MAY 22-26, 2023

Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD), an Executive Department of Establishment Division, is responsible for promoting the cause of rural development in Pakistan through its programmes of training and research. Training is imparted, interalia to officials of the Local Government and Rural Development Departments, elected representatives, functionaries of Nation Building Departments in order to improve their professional skills and promote sharing of experiences regarding rural development in Pakistan.

2. AHKNCRD is planning to organize a five days' ONLINE training workshop on "Modern Library Services in Digital Environment" from May 22-26, 2023. The major objectives of the training programme include:

- To acquaint the course participants with the digital marketing strategies
- To familiarize the participants with reference management services
- To upgrade the searching strategies of course participants and
- To acquaint the course participants with legal copyrights

3. No training fee will be charged for the training; An online training mechanism would be utilized to impart the training sessions, which will be electronically accessible from home/office/any other place in order to attend the sessions. To attend the training programme, the participants need to have computer/mobile phone (Android/IOS) with internet connection and headphone. Two one-hour sessions will be held on daily basis. E-Certificates will be awarded to the participants after completion of the programme.

4. It will be appreciated if nominations of 4-5 suitable officers from your department/organization are sent to NCRD by May 19, 2023. The nomination letter is required to include:

Name	Designation	Department	Contact number	Email Address
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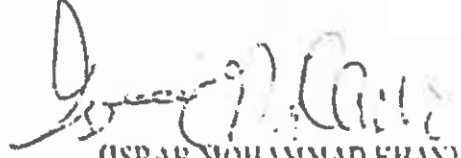
Venue: AHK National Centre for Rural Development (AHKNCRD), Park Road, Chak Shahzad, Islamabad

Workshop Coordinator: Ms. Kiran Butt, Senior Librarian

Telephone No.: 051-9255194; Fax No.: 051-9255157; E-mail: kiran.butt223@gmail.com

With regards,

Sincerely,


(ISRAR MOHAMMAD KHAN)

Distribution to:

- Federal Secretaries, Ministries/Divisions, Islamabad/Rawalpindi.
- Chief Secretaries of Provinces/Constituent Units (Punjab, Baluchistan, Sindh, Khyber Pakhtunkhwa, Gilgit-Baltistan & Azad Jammu & Kashmir)
- Concerned Secretaries of Provinces/Constituent Units (Punjab-Lahore, Baluchistan-Quetta, Karachi, KP-Peshawar, Gilgit-Baltistan-Gilgit & AJSK-Muzaffargarh)
- Deputy Commissioners (Punjab, Baluchistan, Sindh, Khyber Pakhtunkhwa, Gilgit-Baltistan & AJSK)
- Concerned Federal & Provincial Government Organizations/Departments
- Vice Chancellors of Public & Private Universities
- Concerned IGOs, INGOs, NGOs & CSOs