



WORLD TRADE ORGANIZATION

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| To: | Head of Delegations Members and Observers to the WTO | E-mail: | List attached |
| From: | Bridget Chilala Director Institute for Training and Technical Cooperation | Date: | 13/10/2022 |
| Number of pages (including this one): | 6 | Ref: | DSC22-1 |

Advanced Course on WTO Dispute Settlement (in English)*

5-9 December 2022

Invitation to present candidates

The Secretariat of the World Trade Organization (WTO) is organizing an **Advanced Course on WTO Dispute Settlement (DS)** in English. This course will take place at the WTO Headquarters in Geneva, from **5-9 December 2022**. This course aims to deepen and consolidate the participants' knowledge and understanding of the WTO dispute settlement system. A team of WTO staff and private practitioners or academic experts will engage with the participants through a series of presentations, exercises and interactive discussions.

Implemented within the WTO progressive learning framework, this one-week course represents the highest level of learning ("Level 3") among WTO training activities. Due to its advanced and specialized nature, the course is targeted at participants with direct responsibilities in WTO dispute settlement issues and who possess a sound knowledge of the general features of the WTO system and its dispute settlement mechanism in particular.

WTO Members and Observers are invited to present one or more candidates to participate in this course. Only candidates who satisfy the following criteria will be considered:

- a. The Course will be conducted in English. All-round proficiency in English is therefore an essential prerequisite for participation.
- b. Participants must possess a legal background and be directly involved at a technical, practical and/or policy level with WTO dispute settlement. Preference will be given to candidates who have already completed a "Level 2" WTO training activity, in particular the "Level 2 WTO thematic dispute settlement course" or who have commensurate knowledge or professional experience.

..... The attached application form should be submitted along with a recent CV detailing the participant's knowledge and experience in WTO dispute settlement. A selection process will be conducted to fill the **thirty** available spaces for government officials from Members and Observers. Pursuant to paragraph 3 of Article 27 of the Understanding on Rules and Procedures Governing the Settlement of Disputes, this course is open to all interested Members and Observers. Up to **five** self-funded spots from the thirty available spaces will be made available for government officials from developed WTO Members and Observers fulfilling the above criteria.

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An economy-class round-trip air ticket (excursion fare, if applicable), daily subsistence allowance for the duration of the activity only and terminal expenses will be provided to funded participants. Other administrative arrangements shall be communicated directly to the selected participants by the WTO in due course. Selected participants will receive confirmation directly. It is possible that advance preparatory reading material will be sent to participants. If this is the case, the Secretariat will inform selected participants in advance of the course.

..... The attached Application Form must be completed and signed by the candidate, validated by the National Authority proposing the candidate, and submitted **via the Permanent Mission/Embassy to the WTO, to the Logistics Unit, WTO Institute for Training and Technical Cooperation** (e-mail: logistics.unit@wto.org) **at the latest by Friday, 21 October 2022.**

In light of complex arrangements involved in the organization of these activities, we need to stress that beyond this deadline, the Secretariat would not be in a position to process the names of new participants. The WTO Secretariat reserves the right to postpone or cancel this activity in the event of force majeure or other reasons that render the execution of the activity impracticable for the organizers.

***Spanish/French**

La Organización Mundial del Comercio organiza un curso temático avanzado de una semana sobre la solución de diferencias en la OMC, en Ginebra, del 5 al 9 de Diciembre de 2022. Este curso será dado en inglés, por consiguiente, la invitación y los formularios de candidatura y de nominación serán distribuidos sólo en inglés.

L'Organisation mondiale du commerce organise un cours thématique avancé d'une semaine sur le règlement des différends à l'OMC, à Genève, du 5 au 9 décembre 2022. Ce cours étant donné en anglais, l'invitation et les formulaires de candidature et de nomination sont distribués en anglais uniquement.



WTO APPLICATION FORM

**ADVANCED THEMATIC COURSE ON WTO DISPUTE SETTLEMENT
(in English)**

GENEVA (Switzerland), 5-9 December 2022

DEADLINE: FRIDAY, 21 October 2022

PART I

To be completed by the Applicant in ENGLISH (in CAPITAL LETTERS if handwritten)

MANDATORY: ALL THE INFORMATION ASKED IN THIS SECTION, A PHOTOCOPY OF YOUR PASSPORT AND A ONE-PAGE CV

Mr

Ms

| | |
|---|---|
| Surname | |
| Given name | |
| Birth date <i>day/month/year</i> | |
| Title/Position | |
| Ministry/ Government entity | |
| City | |
| Country/Separate Customs Territory | |
| Mobile phone n° | |
| Fax n° | |
| Email addresses* (professional and personal) | * Important: all communications, documents and air-ticket will be sent by e-mail |

Travel preference, if any (taken into consideration but not guaranteed)

Higher (university) education

| When? | Where? | Title of qualification |
|-------|--------|------------------------|
| | | |
| | | |

Work experience

| | |
|--|--|
| Brief description of your current responsibilities | |
| On which date did you take up your current functions | |
| What was your previous post? | |
| Please explain why you need to acquaint yourself with the Digital D.S. Registry (DDSR) | |

WTO training undertaken

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|--|--|
| Have you successfully completed a WTO E-Learning course(s), or undertaken WTO face to face training course(s)? if so, which course(s)? | |
| Date(s)? | |
| Other WTO Training course (s) undertaken | |

What is the objective that you would like to achieve by participating in this Course?

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Additional information about the activity

Background: Participants must possess a legal background and be directly involved at a technical, practical and/or policy level with WTO dispute settlement. Preference will be given to candidates who have already completed a "Level 2" WTO training activity, in particular the "Level 2 WTO thematic dispute settlement course" or who have commensurate knowledge or professional experience.

Language skills: This workshop will be delivered in English. Participants are required to have full command of this language. By signing this application form the Applicant and Nominating Authority certify that the Applicant meets this requirement.

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| PART II | To be completed by the Nominating Authority |
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|---------------------------------|--|
| The Nominating Authority | |
|---------------------------------|--|

Officially nominates:

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|--------------------------|--|
| Name of candidate | |
|--------------------------|--|

- to participate in the Advanced Thematic Course on WTO Dispute Settlement;
- confirms that the candidate has direct responsibility in WTO dispute settlement matters and has full command of English, which would enable him/her to successfully and actively participate in the Course; and,
- is fully aware that this nomination is subject to the decisions of the WTO Selection Committee and to the conditions described in the Annex to this application, which we have thoroughly read and accepted.

**PLEASE CLEARLY INDICATE IF YOU ARE REQUESTING WTO FINANCING FOR THIS CANDIDACY
(CHECK THE APPROPRIATE BOX)**

YES

NO

Details of the **official responsible for nominating this candidate:**

| | |
|---------------------|--|
| Surname | |
| Given Name | |
| Title/Position | |
| Organization/Entity | |
| Telephone | |
| Email address | |

By signing this form, the Candidate and the Nominating Authority certify that all the information included is complete and correct

| | |
|---|--|
| Date & signature (Candidate) | Date, <u>signature & STAMP</u> (Nominating Authority) |
|---|--|

ANNEX: CONDITIONS FOR PARTICIPATION IN WTO TECHNICAL ASSISTANCE ACTIVITIES

Travel, air-tickets, visas, transit visas, accommodation and subsistence allowances

1. Countries are implementing very strict visa policies. Please check your Schengen visa and transit visas requirements several weeks in advance. Make the necessary arrangements in your country to obtain them for your full roundtrip. The WTO is not authorized to intervene in this matter and is not responsible for visa fees and other financial issues.
2. You will not be consulted for your travel itinerary. However, your preference will be taken into consideration but is not guaranteed.
3. The organizers will provide you with a round-trip airplane ticket in economy-class, a terminal expenses allowance, accommodation, and a daily subsistence allowance for the duration of the activity in Geneva.
4. Administrative and logistical details will be communicated by e-mail to the selected participants directly.

The WTO Secretariat DOES NOT assume financial or any other responsibility for:

1. **Expenses incurred in connection with foreign travel formalities (visas, transit visas, taxes, travel to get visas, medical examinations, vaccinations, etc.), expenses during the journey resulting from lack of transit visa or from insufficient passport validity.**
2. Salaries of the participants during their participation in the Activity.
3. Travel or other expenses of any additional persons accompanying the participants.
4. Travel or medical or accident insurance, medical treatment or hospitalisation during travel or participation in the Activity.
5. Loss or damage to the personal effects of the participants during travel or attendance at the Activity.
6. Any modification made by you regarding the hotel booking and the related logistical arrangements.
7. Any personal service or facility you may request during your stay in the hotel where you are accommodated by the WTO, such as: business centre, internet connections, phone calls, room service, laundry, mini-bar or any kind of ground transport.
8. Any modification made BY THE AIRLINE OR BY YOU in connection with the itinerary or the air-tickets issued by the WTO Travel Agency in Geneva. Any additional fees, charges and/or penalties for the air-ticket modifications WILL BE COVERED BY YOU AND NOT BY THE ORGANIZERS.
9. Any damages made by you to the facilities to which you have access during your stay (i.e. hotel room) which will be your responsibility.

I, the undersigned Applicant, declare that I have carefully read this application form and that I accept the aforementioned conditions:

Date, name, signature of the candidate & stamp

THIS COMPLETED FORM SHOULD BE SUBMITTED BY YOUR PERMANENT MISSION/EMBASSY, TOGETHER WITH A PDF COPY OF YOUR PASSPORT AND A ONE-PAGE CV, TO THE FOLLOWING EMAIL ADDRESS ONLY, AT THE LATEST BY THE DEADLINE MENTIONNED ON PAGE 1

logistics.unit@wto.org

INCOMPLETE/ILLEGIBLE FORMS, OR FORMS NOT PRESENTED BY THE PERMANENT MISSION, OR PRESENTED BY THE PERMANENT MISSION AFTER THE DEADLINE, WILL NOT BE ACCEPTED