

GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE



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Islamabad, the 13th July, 2020

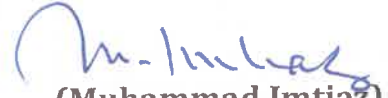
CIRCULAR

Subject: - **WTO FUNDED INTERNSHIP PROGRAMMES 2021 (NTP/FIMIP)**

A self-explanatory letter received from WTO, Mission Geneva, dated 9th July, 2020, is enclosed for uploading on the website of Ministry of Commerce for information of officers.

2. Interested officers who fulfill the eligibility criteria for **Netherlands Trainee Programme** (NTP) and the **French-Irish Mission Internship Programme** (FIMIP) may forward their nomination to Admn-I/MoC Section with approval of the concerned Head of wing/Joint Secretary/DG's by **10-08-2020** positively.

Encl: **As above**


(Muhammad Imtiaz)
Deputy Director (MoC)

Manager (IT), Ministry of Commerce (with the request to kindly upload the same on the website of this Ministry).



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Head of the Permanent Mission

Div. Reference: **sr_IP2021_Letter_e**

Geneva, 1 July 2020

SUBJECT: WTO FUNDED INTERNSHIP PROGRAMMES (NTP/FIMIP)

Reference is made to the Trainee Programmes and Internships (NTP/FIMIP) discussed in the Biennial Technical Assistance and Training Plan 2020-2021 (**WT/COMTD/W/248/Rev.1**). These programmes are primarily geared towards providing support in the economic and social development of developing countries, LDCs, low income countries and comparable poor, small and vulnerable economies in areas related to trade policy.

Specific information on conditions and the selection criteria for the **Netherlands Trainee Programme (NTP)** and the **French-Irish Mission Internship Programme (FIMIP)** is contained as an Annex to this letter, which you are kindly invited to carefully review, before submitting applications. Also, it should be noted that only duly completed files will be considered, including all requested information and letters of support. You may be contacted to provide further information and telephone interviews could be conducted as part of the process.

Given the paperless environment of the WTO, E-candidature forms should be submitted for consideration by **31 August 2020**. Applicants for the NTP and the FIMIP should complete the Candidature form by using the following link: <https://wto.formstack.com/forms/internshipprogrammes2021>. You are kindly invited to forward this link and information to the relevant Ministry for submission of applications. Please note that a letter of support from the mission for the FIMIP is mandatory as the retained candidates will be housed in the Permanent Missions.

The WTO Secretariat has some 15 slots for the NTP and up to 20 slots for the FIMIP. Countries can submit a maximum of 3 applications for the two programmes.

The WTO Selection Committee will initiate the selection process in September, to be concluded in the fall and the most qualified candidates will be retained. They are expected to start the programme in Geneva in March 2021.

If you have any questions regarding the above programmes, please do not hesitate to contact Dr Maarten Smeets, Head of the TA Coordination Partnership and Internship Programmes Section (Tel: +41 22 739 55 87; E-mail: maarten.smeets@wto.org) or Ms Sandra Rossier, TA Coordination Section Assistant (Tel: +41 22 739 68 13; E-mail: sandra.rossier@wto.org) at the Institute for Training and Technical Cooperation.

Yours sincerely,

Bridget Chilala
Director

Institute for Training and Technical Cooperation



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THE NETHERLANDS TRAINEE PROGRAMME (NTP)

OBJECTIVES, CONDITIONS & APPLICATION PROCEDURE

Main features of the NTP, objectives and eligibility criteria:

- The aim of the NTP is to assist in the economic and social development of Least Developed Countries (LDCs), low-income countries and comparable poor small and vulnerable economies in areas related to trade policy.
- It provides capital based mid-level public officials, with a minimum of 5 years of working experience on World Trade Organization (WTO) issues with the opportunity to learn more about matters dealt with in the WTO, under the direction of staff members of the WTO.
- Candidates are typically between 30 and 45 years of age.
- Particular attention is given to African countries.
- The official will receive a lump sum of CHF 5,000 per month plus travel expenses and will spend a total period of up to ten months with the WTO. The internship cannot under any circumstances exceed the 10 months.
- The official will be expected to complete specific and well defined tasks in that period in conformity with the objectives of the NTP. Tasks will need to have relevance for the beneficiary country in terms of capacity building and/or in the on-going negotiations, and will be defined at the beginning of the traineeship. The tasks will be reviewed and established in close co-operation with the Head of the TA Coordination, Internships Programmes and Partnership Section and the relevant regional desks in ITTC.
- As part of the internship, a study tour to the Netherlands may be undertaken. Specific training events will be organized during the programme, but the emphasis will be on completing the tasks identified by the candidates.

The main objective of the NTP is to generate measurable results and thus leave a lasting trace, through:

- building sustainable capacity in beneficiary countries, by providing officials with an opportunity to participate directly in the WTO's work in Geneva;
- providing exposure to on-going activities in the Secretariat, which will assist officials in enhancing their understanding of the functioning of the WTO and the MTS and providing relevant policy advice to governments;
- facilitating the identification of areas where implementation of Members' commitments in the WTO is required;
- contributing to their government's strategies that lead to the achievement of the goals of the Doha Development Agenda (DDA);
- Contributing to specific work on needs assessments, notifications, etc.



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At the end of the internship, the NTP intern will have to submit a final internship report and complete an evaluation questionnaire on tasks performed.

Communication of results of the selection process

No communication of the results will be provided before the conclusion of the selection process. The selected candidates and the Permanent Missions will be informed by the Human Resource Division.

The Human Resource Division will also inform the unsuccessful candidates by email.



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Incomplete files will not be considered. Given the budgetary constraints, and with a view to providing appropriate guidance and supervision to the interns, the total number of FIMIPs shall not exceed 20 per year. The programme will normally start in spring and finish before the end of year break, when the WTO Secretariat closes.

The selection process:

Candidacies will be reviewed by a WTO selection committee, comprising the Institute for Training and Technical Cooperation (ITTC), the Development Division (DD) and the Human Resources Division (HRD). The committee will carefully review the qualifications of each candidate and assess with all means at its disposal including the WTO's data base, the extent to which the candidate has undergone prior WTO training, the number of e-Learning courses completed, face to face training, regional seminars and RTPCs/ATPCs attended. In addition, feedback will be sought from WTO trainers on the performance of the candidate during the courses, in order to retain the highest qualified officials and for whom the committee considers that the candidate can make the most useful contribution to attain the set objectives of the programme. The selection may include telephone interviews and the permanent mission will also be consulted on the candidates to be retained.

The selection committee will endeavour to maintain a regional and gender balance.

Countries that are in Category III are not eligible for the programme.

Monitoring and evaluation

Monitoring of the programme will be conducted as an integral and continuous part of the process and will be performed by the head of Section responsible for the FIMIP, reviewing the day to day work in light of the tasks identified by the Permanent Representative of the Mission in Geneva and with the support of the regional desks. The general duties could include providing support in the:

- collection, analysis, interpretation and organization of material of interest to the Mission,
- preparation of meetings of WTO bodies, including attendance and follow-up of such meetings
- preparation of reports for the capital, documentation and communication of economic and/or legal nature related to WTO

At the end of the internship, an evaluation will be done by the intern's supervisor at the mission.

The intern will also submit a final internship report and complete an evaluation questionnaire on tasks performed.

Communication of results of the selection process

No communication of the results will be provided before the conclusion of the selection process. The selected candidates and the Permanent Missions will be informed by the Human Resource Division.

The Human Resource Division will also inform the unsuccessful candidates by email.