

**GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE**

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No. 5(2)/2020-Admn-I/MoC

Islamabad, the 1<sup>st</sup> April, 2020


**C I R C U L A R**

Subject: - **TRAINING COURSE ON "MANAGING GLOBAL TECHNICAL CAPABILITY DEVELOPMENT CONFERENCE & DIALOGUE" TO BE HELD FROM 17-24 AUGUST,2020 AT KUALA LUMPER, MALAYSIA.**

A self-explanatory O.M. dated 24<sup>th</sup> March, 2020 received from Economic Affairs Division, is enclosed for uploading on the website of Ministry of Commerce for information of officers.

2. Interested officers who fulfill the eligibility criteria may forward their nomination to Admn-I/MoC Section with approval of the concerned Additional Secretary by 17-04-2020 positively.

**Encl: As above**

  
**(Arshad Nawaz)**  
Deputy Director (MoC)

**MOST IMMEDIATE**

Government of Pakistan  
Ministry of Finance, Revenue & Economic Affairs  
(Economic Affairs Division)  
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No. 3(28) SEA/2020

Islamabad, March 24, 2020

**OFFICE MEMORANDUM**

Subject: **TRAINING COURSE ON “MANAGING GLOBAL TECHNICAL CAPABILITY DEVELOPMENT CONFERENCE & DIALOGUE” TO BE HELD FROM 17-24 AUGUST, 2020 AT KUALA LUMPUR, MALAYSIA.**

The undersigned is directed to inform that the Government of Malaysia through the Institute of Petroleum Technology Petronas (INSTEP) will be organizing the **Fully Funded** subject training programme and has invited **two (02)** nominations for the said programme. Detailed information and application form for the subject training Programme may be downloaded from [www.mtcpcoms.kln.gov.my](http://www.mtcpcoms.kln.gov.my) and [www.ead.gov.pk](http://www.ead.gov.pk)

2. The objectives and eligibility criteria of the course are as under:

**Objectives:**

- Sharing of experience and challenges in managing human capability with technical know-how capability.
- Networking with industries players around the world to benchmark processes, ideas, experiences and best practices.
- Lagerage on PETRONAS experience and expertise in Developing Human Capital in volatile Oil & Gas Industry.
- Witnessing facilities that support human capital development
- Re-Assessment of local competency and gap closure to meet industry demand.

**Eligibility Criteria:**

To be eligible to apply, applicants of the course are obliged to fulfil the following requirements:

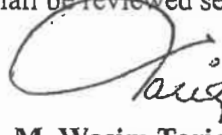
- Permanent Government Officers (BS-17 and above) nominated by respective Federal/ Provincial Government
- Must be between the ages of 26 – 45 years at the commencement of the course;
- Must be medically certified as fit; and (applicants must submit his/her medical report together with the application form).
- Must demonstrate a good command of spoken and written English;

3. Nomination of suitable candidates fulfilling the laid-down eligibility criteria prescribed by the sponsoring agency duly approved by the competent authority alongwith following documents may be forwarded to this Division by **1<sup>st</sup> June, 2020 (Monday)** positively.

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|---|---------------|
| 1. Application Forms (filled and signed)                    | 02 (original) |
| 2. Proforma for Foreign Training                            | 01 copy       |
| 3. Surety Bond/Undertaking.                                 | 01 copy each  |
| 4. CNIC & Valid Passport (coloured copy of all Pages)       | 01 copy each  |
| 5. Two Passport size photo (3.5cm x 5cm) (white background) |               |

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4. Incomplete / late submission of documents / nomination will not be entertained. Moreover, deliberate provision of any wrong information on the part of the candidate shall be reviewed seriously.

  
(Dr. M. Wasim Tariq)  
Section Officer (SEA)  
Ph: 051-9202084

1. Secretary, Establishment Division, Islamabad.
2. Secretary, Cabinet Division, Islamabad.
3. Secretary, Ministry of Energy (Petroleum Division), Islamabad.
4. Ministry of Industries & Production, Islamabad.
5. Ministry of Federal Education and Professional Training, Islamabad.
6. Ministry of Overseas Pakistanis & HRD, Islamabad.
7. Ministry of Commerce & Textile Division, Islamabad.
8. Ministry of Planning, Development and Special Initiative, Islamabad.
9. Ministry of Privatization, Islamabad.
10. Ministry of Inter Provisional Coordination, Islamabad.
11. Chairman, Planning & Development Board, Government of the Punjab, Lahore
12. Chairman, Planning & Development Board, Government of Sindh, Karachi
13. Additional Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
14. Additional Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta
15. Additional Chief Secretary, Planning & Development Department, Government of AJ&K, Muzaffarabad
16. Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
17. **Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.**

Copy forwarded for similar action to:-

1. Senior Joint Secretary (EC), EAD
2. Section Officer (UN-III/Secretary FTC), EAD
3. Section Officer (Admin-I), EAD.
4. Network & System Administrator, EAD