

Government of Pakistan
Ministry of Commerce and Textile
(Commerce Division)
<<<>>>

FNo.5 (1)2019-Admn-1/Moc

Islamabad, the 4th October, 2019

Subject: **WTO-UNICADE TEMATIC COURSE ON TRADE IN SERVICE STATISTICS (IN ENGLISH) FROM 2 TO 6 DECEMBER 2019**

Reference World Trade Organization letter no. Div. ref. TC19-18 dated 11-09-2019 on the above mentioned subject. The World Trade Organization (WTO) and United Nation Conference (UNCTAD) is organizing course on "**Trade in Services**" statistics from 2-6 December, 2019 at Geneva, Switzerland. Invitation letter is enclosed.

2. Interested Officers are requested to send their nominations to MoC section with the approval of concerned Joint Secretary latest by 9th October, 2019. Database Administrator is requested to upload the subject training on the website of Commerce Division.



(Arshad Nawaz)
Deputy Director (MoC)

Database Administrator



Government of Pakistan
Ministry of Commerce & Textile
(Commerce Division)
WTO Wing



F.No. 4(1)/2016- WTO-I

Islamabad, the 2nd October, 2019

OFFICE MEMORANDUM

Subject: WTO-UNCTAD THEMATIC COURSE ON TRADE IN SERVICES STATISTICS 2-6 DECEMBER, 2019:

The undersigned is directed to inform that the Secretariat of the World Trade Organization and the United Nations Conference on trade and Development is organizing course on trade in services statistics 2-6 December, 2019 at Geneva, Switzerland.

2. In this regard, please find attached the invitation letter and the registration form for further necessary action at your end.
3. Our Mission has informed that the deadline of receiving the application is **11th October, 2019.**

Amjad Zafar
Research officer (WTO)
Tel: 9201953
aamjadzafar@gmail.com

Encl: **As stated**

**Director (HR)
Ministry of Commerce,
Islamabad.**



AMJAD ZAFAR <aamjadzafar@gmail.com>

Fwd: Invitation - WTO -UNCTAD Thematic Course on Trade in Services Statistics - Geneva, 2 to 6 December 2019.

1 message

Ambrina Bakhtair <ambrinabakhtiar@gmail.com>
To: AMJAD ZAFAR <aamjadzafar@gmail.com>

Wed, Oct 2, 2019 at 11:46 AM

----- Forwarded message -----

From: **DS WTO Commerce GoP** <dswtocommerce@gmail.com>

Date: Wed, Oct 2, 2019 at 11:30 AM

Subject: Fwd: Invitation - WTO -UNCTAD Thematic Course on Trade in Services Statistics -Geneva, 2 to 6 December 2019.

To: Ambrina Bakhtair <ambrinabakhtiar@gmail.com>

Best wishes**A Q Raja**Deputy Secretary (WTO),
Commerce Division,
Ministry of Commerce and Textile,
Government of Pakistan,
Islamabad.
Tel: +92 51 920 1018

----- Forwarded message -----

From: <haja.ranaivo@wto-pakistan.org>

Date: Tue, Oct 1, 2019 at 2:58 PM

Subject: Invitation - WTO -UNCTAD Thematic Course on Trade in Services Statistics -Geneva, 2 to 6 December 2019.

To: sosc.moc@gmail.com <sosc.moc@gmail.com>, irfan.muhammad@wto-pakistan.org <irfan.muhammad@wto-pakistan.org>, muhammadakhtar.pol@gmail.com <muhammadakhtar.pol@gmail.com>, raorizwan786@gmail.com <raorizwan786@gmail.com>, nazimlatif@gmail.com <nazimlatif@gmail.com>, aisha.moriani@gmail.com <aisha.moriani@gmail.com>, taimur_tajammal@yahoo.com <taimur_tajammal@yahoo.com>, dswtocommerce@gmail.com <dswtocommerce@gmail.com>

Dear colleagues,

Please find attached an invitation to submit nominations for a thematic course on Trade and Services Statistics in Geneva.

Filled in form may please be sent to this Mission before the deadline of 11 October 2019.

Please note that only nominations sent by the Mission can be considered.

Best regards,
Haja

Haja Ranaivo
Trade Development Officer
*Delegation Coordinator*Permanent Mission of Pakistan to the WTO
37-39 Rue de Vermont. 1211 Genève
Tel 022 748 70 25 | Fax 022 748 70 29

2 attachments



Invitation - WTO- UNCTAD Thematic Course on Trade in Services Statistics _2-6 December 2019.pdf

137K



Application form-WTO_UNCTAD Trade in Services Statistics Course.docx


35K



WORLD TRADE ORGANIZATION

Direct line: (+41 22) 739 5018
Direct fax: (+41 22) 739 5724
Email: logistics.unit@wto.org

FAX

| | |
|--|---------------------------|
| To: Heads of Delegation Developing Country Members and Observers | Fax No: See list attached |
| From: Bridget CHILALA Director Institute for Training and Technical Cooperation  | Date: 11/09/2019 |
| Number of Pages (including this one): 9 | Div. Ref: TC19-18 |

WTO-UNCTAD THEMATIC COURSE ON TRADE IN SERVICES STATISTICS (IN ENGLISH) *

Geneva, Switzerland

2 to 6 December 2019

The Secretariat of the World Trade Organization and the United Nations Conference on Trade and Development (UNCTAD) are jointly organizing a *Thematic Course on Trade in Services Statistics* at the WTO in Geneva, from 2 to 6 December 2019.

The course targets services trade statisticians who are directly involved in the collection and/or compilation of trade in services statistics, primarily working in Central Banks, National Statistical Offices or other relevant bodies.

Candidates must possess an excellent ability to communicate in English, both orally and in writing, and demonstrated knowledge and professional experience in the field of trade in services statistics.

At the course, individual sessions will be dedicated to service sectors of trade interest. To this extent, participants will be invited to submit concrete examples of difficulties faced in data collection/compilation in specific services sectors. Possible solutions will then be discussed in the workshop. Participants are expected to be active in sharing their challenges, discussing solutions, and ready to expand their knowledge and develop new skills.

Your government is invited to present one candidate to be considered for participation in this activity.

Participation in the course will be subject to the completion of the *WTO-UNCTAD-UNSD e-learning course* on trade in services statistics. This integrated approach, combining online learning and face-to-face delivery, maximizes pedagogical quality.

Thirty (30) fellowships are available for applicants. Each fellowship covers a round trip airplane ticket in economy class, Daily Subsistence Allowance, a Terminal Expenses Allowance, and lodging for the duration of the course.

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..... The attached Application Form must be returned, completed and signed by the candidate as well as by the nominating national authority which presents the candidate, **via the Permanent Mission/Embassy to the WTO, at the latest by Friday, 28 September 2019.**

Selected participants will receive directly the confirmation of their selection, additional administrative information, and their travel details and ticket, shortly after the selection has taken place.

Français/Espagnol

* L'Organisation mondiale du commerce et la Conférence des Nations Unies sur le commerce et le développement organisent un cours thématique sur les statistiques du commerce de services à l'OMC, qui se déroulera à l'OMC à Genève, du 2 au 6 décembre 2019. Ce cours étant donné en anglais, l'invitation et les formulaires de candidature et de nomination sont distribués en anglais uniquement.

* La Organización Mundial del Comercio y la Conferencia de las Naciones Unidas sobre Comercio y Desarrollo organizan un curso temático sobre las estadísticas del comercio de servicios, en la OMC, en Ginebra, del 2 al 6 de diciembre del 2019. Este curso será dado en inglés, por consiguiente, la invitación y los formularios de candidatura y de nominación serán distribuidos sólo en inglés.

**WTO-UNCTADTHEMATIC COURSE ON
TRADE IN SERVICES STATISTICS
(in English)**

Geneva, 2–6December2019

APPLICATION DEADLINE: FRIDAY, 28September 2019

WTO APPLICATION FORM

► This form needs to be completed and signed by the Applicant, validated by the National Authority proposing the candidate and submitted, with a copy of the passport, at the latest by Friday, 28 September 2019, via the Permanent Mission/Embassy to the WTO by fax or by e-mail to:

Logistics Unit, WTO Institute for Training and Technical Cooperation

Fax: + 41 22 739 5724

E-mail: logistics.unit@wto.org

Incomplete or illegible application forms will not be considered.

▼ **PART ONE: To be completed by the Applicant, in English and using CAPITAL LETTERS.**

Mr. Mrs./Miss/Ms

| | ATTACH A COPY OF YOUR PASSPORT |
|---|---------------------------------------|
| Family name (as it appears in the passport) | |
| First name (as it appears in the passport) | |
| Date of birth (DD/MM/YYYY) | |
| Title/Position | |
| Ministry/ Government Entity | |
| Address | |
| City and Postal code | |
| Country | |
| Telephone (professional) | |
| Fax (professional) | |
| E-mail addresses (professional & personal) | |
| Mobile telephone number | |

Higher (university) education

| When? | Where? | Title of qualification |
|-------|--------|------------------------|
| | | |
| | | |

Languages: The WTO-UNCTAD Thematic Course on Trade in Services Statistics will be delivered in English. Therefore, participants are required to have full command of English. By signing this application form the Applicant and Nominating Authority certify that the Applicant has full command of English.

Work experience

| | |
|---|--|
| Brief description of your current responsibilities: | |
| On which date did you take up your current functions? | |
| What was your previous post? | |

WTO training undertaken

| | |
|---|--|
| Have you successfully completed a WTO E-Learning course(s), and if so, which course(s)? | |
| Date(s)? | |
| Other WTO training course(s) undertaken: | |

What is the objective that you would like to achieve by participating in this Course?

| |
|--|
| |
|--|

Please indicate your travel itinerary preference. If you are selected to participate in the course, this will be taken into account, although it is not guaranteed.

| |
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| |
|--|

▼PART TWO: To be completed by the National Nominating Authority:

| | |
|--------------------|--|
| The Government of: | |
|--------------------|--|

- officially nominates:

| | |
|--------------------|--|
| Name of candidate: | |
|--------------------|--|

- to attend the WTO-UNCTADThematic Course on Trade in Services Statistics;
- confirms that the candidate has direct responsibility in WTO matters and has full command of English, which would enable him/her to successfully and actively participate in the Course; and,
- is fully aware that this nomination is subject to the decisions of the WTO Selection Committee and to the conditions described in the Annex to this application, which we have thoroughly read and accepted.

**INDICATE CLEARLY IF YOU ARE REQUESTING WTO FINANCING FOR THIS CANDIDACY
(CHECK THE APPROPRIATE BOX)**

YES NO **Details of the Government Official responsible for nominating this candidate:**

| | |
|-----------------|--|
| Family name | |
| First name | |
| Title/Position | |
| Ministry | |
| E-mail address: | |
| Telephone: | |

▼By signing and stamping this form, the Candidate and the Nominating Authority certify that all information included is complete and correct.

Candidate

Date:

OFFICIAL
STAMP

Nominating Authority

Date:

| |
|---|
| DEADLINE TO SUBMIT APPLICATIONS: Friday, 28 September 2019 |
|---|

ANNEX: CONDITIONS FOR PARTICIPATION IN WTO TECHNICAL ASSISTANCE ACTIVITIES

I. Travel, air-tickets, visas, transit visas, accommodation and subsistence allowances:

1. Countries are implementing very strict visa policies. Before you complete this registration form, please enquire several weeks in advance on the visas and transit visas you need. Make the necessary arrangements in your country to obtain all necessary visas for your full roundtrip. The WTO is not authorized to intervene in this matter and is not responsible for visa fees and other financial issues.
2. You will not be consulted for your travel itinerary. However, if there is any preferred travel itinerary, please clearly indicate in the application form.
3. The WTO Secretariat will provide you with a round-trip airplane ticket in economy-class, daily subsistence allowance, a terminal expenses allowance, and accommodation for the duration of the Course.
4. Administrative and logistical details will be communicated to the selected participants directly.

II. The WTO Secretariat does not assume financial or any other responsibility for:

1. Expenses incurred in connection with foreign travel formalities (visas, transit visas, taxes, travel to get visas, medical examinations, vaccinations, etc.).
2. Salaries of the participants during their participation in the Course.
3. Travel or other expenses of any additional persons accompanying the participants.
4. Travel or accident insurance, medical treatment or hospitalisation during travel or participation in the Course.
5. Loss or damage to the personal effects of the participants during travel or attendance at the Course.
6. Any modification made by you regarding the hotel booking and the related logistical arrangements.
7. Any personal service or facility you may request during your stay in the hotel where you are accommodated by the WTO, such as: business centre, internet connections, room service, laundry, mini-bar or any kind of ground transport.
8. Any modification made BY THE AIRLINE OR BY YOU in connection with the itinerary or the air-tickets issued by the WTO Travel Agency in Geneva. Any additional fees, charges and/or penalties for the air-ticket modifications WILL BE COVERED BY YOU AND NOT BY THE WTO.

**INCOMPLETE/ILLEGIBLE APPLICATION FORMS OR FORMS RECEIVED AFTER THE DEADLINE
WILL NOT BE CONSIDERED**

I, the undersigned Applicant, declare that I have carefully read this application form and that I accept the aforementioned conditions.

Applicant's Name and Signature

OFFICIAL
STAMP

The application form should be submitted to:

**Logistics Unit, WTO Institute for Training and Technical Cooperation,
(Fax: +4122 / 739 57 24; E-mail: logistics.unit@wto.org)**

DEADLINE TO SUBMIT APPLICATIONS: Friday, 28 September 2019