

Government of Pakistan  
Ministry of Commerce and Textile  
(Commerce Division)

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No. 5(1)/2019-Admn-I/MoC

Islamabad, the 1<sup>st</sup> April, 2019

**C I R C U L A R**

Subject: - **ADVANCED COURSE ON REGIONAL TRADE AGREEMENTS AND THE WTO  
(IN ENGLISH), GENEVA FROM 16 - 20 SEPTEMBER, 2019**

A self-explanatory e-mail received from WTO, Geneva dated 26<sup>th</sup> March, 2019 is enclosed for uploading on the website of Commerce Division for information of officers.

2. Interested officers who fulfill the eligibility criteria may forward their nomination to Admn-I/MoC Section with approval of the concerned Additional Secretary by **15-04-2019** positively.

Encl: **As above**



**(Ali Qayyum Raja)**  
Deputy Director (MoC)



# WORLD TRADE ORGANIZATION

Direct line: (+41 22) 739 50 18  
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F A X

To: Heads of Delegation Developing Country Members and Observers	Fax No: See list attached
From: Bridget CHILALA Director Institute for Training and Technical Cooperation	Date: 26/03/2019
Willy ALFARO Director Trade Policies Review Division	
Number of Pages (including this one): 7	Div. Ref: TC19-8

## ADVANCED COURSE ON REGIONAL TRADE AGREEMENTS AND THE WTO (IN ENGLISH)\*

Geneva, 16-20 September 2019

The Institute for Training and Technical Cooperation and the Trade Policies Review Division are organizing an Advanced Course on Regional Trade Agreements (RTAs) and the WTO from 16 to 20 September 2019 in Geneva.

The Course is a "Level 3" training activity in the WTO Progressive Learning Strategy (PLS), representing the highest level among WTO training activities. The Course is targeted at participants who already possess a sound knowledge of the WTO system in general and of WTO rules on RTAs in particular. Through group work and interactive panel sessions, participants will be exposed to issues such as adherence to WTO rules on RTAs, transparency of RTAs in the WTO system, coexistence of regional and multilateral trading systems as well as issues related to customs unions. The global coverage of the Course will also allow for a broad exchange among participants of their diverse regional experiences on RTAs and related issues.

A team of WTO staff will tutor participants during the course. Officials from various Regional Secretariats will be invited to contribute to the discussions on specific topics. Participants will also attend one session of the meeting of the Committee on Regional Trade Agreements scheduled to take place on 16 and 17 September 2019. A tentative programme is attached to this invitation.

Your government is invited to nominate one or more candidates to be considered for participation in this activity. Please note that as a "PLS - Level 3" Course, candidates will be considered for selection only if the following criteria are met:

- (a) **The Course will be conducted in English. All-round proficiency in English is therefore an essential prerequisite for participation.**
- (b) **Participants shall be directly involved - at a technical, practical and/or policy level - in the negotiation and/or implementation of RTAs, and possess sound knowledge of WTO rules on RTAs.**

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- (c) **Preference will be given to candidates who have completed the on-line E-Learning course on Regional Trade Agreements and the WTO (further information on <http://etraining.wto.org>).** The completion of a "Level 2" generalist WTO training activity (either a Regional Trade Policy Course or the E-Learning course "The Multilateral Trade Agreements") will also be taken into account in the selection process;
- (d) **A pre-Course evaluation questionnaire** that relates to RTAs and the WTO will be sent to the **selected participants. Participation in the Course will be subject to the completion and return of the questionnaire to the WTO Secretariat by the indicated deadline.**

The Secretariat of the WTO will make available 25 fellowships for this activity. Each fellowship covers a round trip airplane ticket in economy class, Daily Subsistence Allowance, a Terminal Expenses Allowance, and lodging for the duration of the course.

..... The Application Form must be returned, completed and signed by the candidate as well as by the national authority which nominated the candidate, **VIA THE PERMANENT MISSION/EMBASSY TO THE WTO NOT LATER THAN 26 APRIL 2019.** Applications submitted after this date or not via the Permanent Mission/Embassy **WILL NOT be considered.** The Application Form shall be returned to the **Logistics Unit, WTO Institute for Training and Technical Cooperation**, (Fax no: +4122 / 739 57 24; E-mail: [logistics.unit@wto.org](mailto:logistics.unit@wto.org)).

Selected participants will receive confirmation directly. Additional administrative information, travel details and ticket, will be sent shortly after the selection has taken place.

..... An Application Form is attached to this invitation.

The WTO Secretariat reserves the right to postpone or cancel this activity in the event of force majeure or other reasons that render the execution of the activity impracticable for the organizers.

#### Francais/ Español

\* L'Organisation mondiale du commerce organise un cours avancé d'une semaine sur les Accords commerciaux régionaux à l'OMC, à Genève, du 16 au 20 Septembre 2019. Ce cours étant donné en anglais, l'invitation et les formulaires de candidature et de nomination sont distribués en anglais uniquement.

\* La Organización Mundial del Comercio organiza un curso avanzado de una semana sobre los Acuerdos comerciales regionales en la OMC, en Ginebra, del 16 al 20 de septiembre de 2019. Este curso será dado en inglés, por consiguiente, la invitación y los formularios de candidatura y de nominación serán distribuidos sólo en inglés.



# WORLD TRADE ORGANIZATION

**ADVANCED COURSE ON REGIONAL TRADE AGREEMENTS AND THE WTO  
(Level 3 – Specialist)  
Geneva, Switzerland, from 16 to 20 September 2019**

## WTO APPLICATION FORM

**This four-page form should be returned, filled out, stamped and signed, by the candidate and the responsible official presenting the candidate,**

**NO LATER THAN FRIDAY, 26 APRIL 2019 to this fax number OR e-mail ONLY**

**Fax: +41 22 - 739 5724 OR [logistics.unit@wto.org](mailto:logistics.unit@wto.org)**

**VIA THE PERMANENT MISSION/EMBASSY**

**PLEASE ATTACH A PHOTOCOPY OF YOUR PASSPORT**

Mr.                       Mrs.                       Ms                       Miss

**First name(s): (as in passport) .....**

**Family name(s): (as in passport) .....**

**Date of Birth:    Day: ..... Month: ..... Year: .....**

**Nationality: .....**

**Position post: .....**

**Department: .....**

**Ministry/Organization:.....**

**City: ..... Postal code: .....**

**Country/Customs Territory: .....**

**Official telephone number: .....**

**Cellular telephone number: .....**

**Fax number codes: .....**

**Official E-mail address in CAPITAL LETTERS:**

**Personal E-mail address in CAPITAL LETTERS:**

**Language knowledge: If English is not your working language, a language proficiency certificate MUST be attached**

	Advanced	Intermediate	Basic
<b>English</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Travel itinerary preferences in the event you are selected (taken into account but not guaranteed)
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**NAME of candidate:**

**Higher education**

When	Where	Title of qualification

**Work experience**

Description of your work, including your personal responsibilities	
What date did you take up your current functions?	
Area of WTO-related work in which you are currently working	
Previous post	

*Check the appropriate box*

Are you in the process of completing/have you completed the WTO on-line Course "Regional Trade Agreements and the WTO"? Yes  No

Have you completed the WTO on-line Course "The Multilateral Trade Agreements"? Yes  No

Have you completed a Regional Trade Policy Course? Where, When? Yes  No

Please list all other WTO training undertaken (including E-Training)	When

**To be filled in by the National Nominating Authority**

**NAME of candidate:**

The Nominating Authority of	
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Nominates the candidate who filled the Application Form to attend this WTO training course. This nomination is subject to the selection of the candidate by the WTO Selection Committee.

**Details of the responsible official supporting this candidate**

Family name / First name	
Title	
Ministry/Organization	
Country/Customs Territory	
Telephone	
Email address	

**Signature and official stamp**

Candidate

Nominating Authority

Date:

**ANNEX: CONDITIONS FOR PARTICIPATION IN WTO TECHNICAL ASSISTANCE ACTIVITIES****Travel, air-tickets, visas, transit visas, accommodation and subsistence allowances:**

1. Countries are implementing very strict visa policies. Please check your Schengen visa and transit visas requirements several weeks in advance. Make the necessary arrangements in your country to obtain them for your full roundtrip. The WTO is not authorized to intervene in this matter and is not responsible for visa fees and other financial issues.
2. You will not be consulted for your travel itinerary. However, your preference will be taken into consideration but is not guaranteed.
3. The organizers will provide you with a round-trip airplane ticket in economy-class, a terminal expenses allowance, accommodation, and a daily subsistence allowance for the duration of the activity in Geneva (or full board accommodation for regional activities).
4. Administrative and logistical details will be communicated by e-mail to the selected participants directly.

Please note that the WTO Secretariat DOES NOT assume financial or any other responsibility for items not explicitly mentioned in this Note as being covered. This means that the WTO Secretariat assumes NO responsibility for, among others, the following items:

1. Expenses incurred in connection with foreign travel formalities (visas, transit visas, taxes, travel to get visas, medical examinations, vaccinations, etc.), expenses during the journey resulting from lack of transit visa or from insufficient passport validity.
2. Salaries of the participants during their participation in the Activity.
3. Travel or other expenses of any additional persons accompanying the participants.
4. Travel, medical or accident insurance, or medical expenses regardless of their cause, during the journey to/from the activity or while attending it, including emergency treatment, hospitalization, ambulance or other transportation, evacuation and repatriation.
5. Loss or damage to the personal effects of the participants during travel or attendance at the Activity.
6. Any modification made by you regarding the hotel booking and the related logistical arrangements.
7. Any personal service or facility you may request during your stay in the hotel where you are accommodated by the WTO, such as: business centre, internet connections, phone calls, room service, laundry, mini-bar or any kind of ground transport.
8. Any modification made BY THE AIRLINE OR BY YOU in connection with the itinerary or the air-tickets issued by the WTO Travel Agency in Geneva. Any additional fees, charges and/or penalties for the air-ticket modifications WILL BE COVERED BY YOU AND NOT BY THE ORGANIZERS.
9. Any damages made by you to the facilities to which you have access during your stay (i.e. hotel room) which will be your responsibility.

**INCOMPLETE OR ILLEGIBLE APPLICATION FORMS OR FORMS RECEIVED AFTER THE DEADLINE  
OR NOT PRESENTED THROUGH THE PERMANENT MISSION TO THE WTO/EMBASSY  
WILL NOT BE CONSIDERED**

**I, the undersigned Applicant, declare that I have carefully read this application form and that I accept the aforementioned conditions.**

\_\_\_\_\_  
Applicant's Name and Signature

OFFICIAL  
STAMP

**THE APPLICATION FORM SHOULD BE SUBMITTED THROUGH THE PERMANENT MISSION TO:**

**Logistics unit, WTO Institute for Training and Technical Cooperation  
logistics.unit@wto.org OR fax: +4122/739 57 24**

**AT THE LATEST BY 26 APRIL 2019**