

Government of Pakistan
Ministry of Commerce & Textile
Commerce Division

Subject:- **WTO Course on Trade in Services Statistics with emphasis on Africa (in English) Geneva, Switzerland, 3-7 December 2018**

Please find enclosed herewith a copy of World Trade Organization Geneva's letter along with its enclosure on the above noted subject.

2. It is requested that the information contained in the above mentioned letter may please be uploaded on the web site of Commerce Division for information of the officers.



(Ali Qayyum Raja)
Deputy Director (MOC)

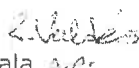
Mr. Aamir Sharif, Database Administrator, Commerce Division, Islamabad
Admn.I/MOC Section's U.O No. 5(4)/2018-Admn.I/MOC dated 13-09-2018



WORLD TRADE ORGANIZATION

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EMAIL

To:	Heads of Delegation Members and Observers to the WTO	E-mail:	List attached
From:	 Bridget Chilala Director Institute for Training and Technical Cooperation World Trade Organization (WTO)	Date:	15 August 2018
Number of pages (including this one):	6	Ref:	TC18/8

WTO-AUC THEMATIC COURSE ON TRADE IN SERVICES STATISTICS WITH EMPHASIS ON AFRICA (IN ENGLISH)*

Geneva (Switzerland), 3 to 7 December 2018

The Secretariat of the World Trade Organization (WTO) and the African Union Commission (AUC) are jointly organizing a Thematic Course on Trade in Services Statistics with Emphasis on Africa at the WTO in Geneva, from 3 to 7 December 2018. Separate invitations to African countries are also sent by the African Union Commission in coordination with the WTO.

The course targets services trade statisticians who are directly involved in the collection and/or compilation of trade in services statistics, in particular in Africa, primarily working in Central Banks, National Statistical Offices or other relevant bodies.

Your Government is invited to nominate one candidate for possible selection as participant in this activity¹.

Nomination and selection criteria

Candidates must possess an excellent ability to communicate in English, both orally and in writing, and demonstrated knowledge and professional experience in the field of trade in services statistics.

At the course, individual sessions will be dedicated to service sectors of trade interest, in particular to Africa. To this extent, participants will be invited to submit concrete examples of difficulties faced in data collection/compilation in specific services sectors. Possible solutions will then be discussed in the workshop. Participants are expected to be active in sharing their challenges, discussing solutions, and ready to expand their knowledge and develop new skills.

Participation in the course will be subject to the completion of the *WTO-UNCTAD e-learning course on trade in services statistics*. This integrated approach, combining online learning and face-to-face delivery, maximizes pedagogical quality.

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¹ Candidacies received from WTO Members and Observers subject to Administrative Measures at the time of selection will not be considered (in category III for Members, in category II for Observers).

Financial conditions for funded participants

Thirty (30) fellowships are available for applicants, of which fifteen (15) will be financed by the WTO and fifteen (15) by the AUC. Each fellowship covers a round trip airplane ticket in economy class, Daily Subsistence Allowance, a Terminal Expenses Allowance, and lodging for the duration of the course.

Procedure for submission of nominations

The attached Application Form must be returned, completed and signed by the candidate as well as by the nominating national authority which presents the candidate, via the Permanent Mission/Embassy to the WTO. Nominations received from other sources will not be taken into consideration.

The deadline for submitting candidates is 21 September 2018. Nomination and candidate application forms should be transmitted to:

Logistics Unit
Institute for Training and Technical Co-operation
Fax: +41 22 739 5724
E-Mail: logistics.unit@wto.org

Selected participants will receive directly the confirmation of their selection, additional administrative information, and their travel details and ticket, shortly after the selection has taken place.

The Secretariat reserves the right to postpone or cancel this activity in the event of force majeure or other reasons that render the execution of the activity impracticable for the organizers.

Francais/Espagnol

* L'Organisation Mondiale du Commerce et la Commission de l'Union Africaine organisent un cours thématique sur les statistiques du commerce de services à l'OMC destiné principalement aux pays d'Afrique, qui se déroulera à l'OMC à Genève, du 3 au 7 décembre 2018. Ce cours étant donné en anglais, l'invitation et les formulaires de candidature et de nomination sont distribués en anglais uniquement.

* La Organización Mundial del Comercio y la Comisión de la Unión Africana organizan un curso temático sobre las estadísticas del comercio de servicios destinado principalmente a los países de África, en la OMC, en Ginebra, del 3 al 7 de diciembre del 2018. Este curso será dado en inglés, por consiguiente, la invitación y los formularios de candidatura y de nominación serán distribuidos sólo en inglés.



WTO APPLICATION FORM

**WTO-AUC THEMATIC COURSE ON TRADE IN SERVICES
STATISTICS**

WITH EMPHASIS ON AFRICA (in English)

GENEVA (Switzerland), 3-7 December 2018

DEADLINE: 21SEPTEMBER 2018

► This form needs to be completed and signed by the Applicant, validated by the National Authority proposing the candidate and submitted, **with a copy of the passport**, at the latest by Friday, 21 September 2018, **via the Permanent Mission/Embassy to the WTO** by fax or by e-mail to:

Logistics Unit, WTO Institute for Training and Technical Cooperation

E-mail: logistics.unit@wto.org

(OR fax: + 41 22 739 57 24)

Incomplete or illegible application forms will not be considered.

**▼PART ONE: To be completed by the Applicant, in English and using CAPITAL LETTERS.
PLEASE ATTACH A COPY OF YOUR PASSPORT**

Mr. Mrs. Miss. Ms.

Family name (as it appears in the passport)	
First name (as it appears in the passport)	
Date of birth (DD/MM/YYYY)	
Title/Position	
Ministry/ Government Entity	
Address	
City and Postal code	
Country	
Telephone (professional)	
Fax (professional)	
E-mail addresses (professional & personal)	
Mobile telephone number	

Higher (university) education

When?	Where?	Title of qualification

Languages: The WTO-AUC Thematic Course on Trade in Services Statistics with Emphasis on Africa will be delivered in English. Therefore, participants are required to have full command of English. By signing this application form the Applicant and Nominating Authority certify that the Applicant has full command of English.

Work experience

Brief description of your current responsibilities:	
On which date did you take up your current functions?	
What was your previous post?	
Are you directly involved in the collection and/or compilation of trade in services statistics?	

WTO training undertaken

Have you successfully completed a WTO E-Learning course(s), and if so, which course(s)?	
Date(s)?	
Other WTO training course(s) undertaken:	

What is the objective that you would like to achieve by participating in this Course?

Please indicate your travel itinerary preference. If you are selected to participate in the course, this will be taken into account, although it is not guaranteed.

▼PART TWO: To be completed by the National Nominating Authority:

The Government of:	
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- officially nominates:

Name of candidate:	
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- to attend the WTO-AUC Thematic Course on Trade in Services Statistics with Emphasis on Africa;
- confirms that the candidate has direct responsibility in WTO matters and has full command of English, which would enable him/her to successfully and actively participate in the Course; and,
- is fully aware that this nomination is subject to the decisions of the WTO Selection Committee and to the conditions described in the Annex to this application, which we have thoroughly read and accepted.

**INDICATE CLEARLY IF YOU ARE REQUESTING WTO FINANCING FOR THIS CANDIDACY
(CHECK THE APPROPRIATE BOX)**

YES

NO

Details of the Government Official responsible for nominating this candidate:

Family name	
First name	
Title/Position	
Ministry	
E-mail address:	
Telephone:	

▼By signing and stamping this form, the Candidate and the Nominating Authority certify that all information included is complete and correct.

<p>Date & signature (Candidate)</p>	<p>Date, signature & STAMP (Nominating Authority)</p>
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ANNEX: CONDITIONS FOR PARTICIPATION IN WTO TECHNICAL ASSISTANCE ACTIVITIES

I. Travel, air-tickets, visas, transit visas, accommodation and subsistence allowances:

1. Countries are implementing very strict visa policies. Before you complete this registration form, please enquire several weeks in advance on the visas and transit visas you need. Make the necessary arrangements in your country to obtain all necessary visas for your full roundtrip. The WTO is not authorized to intervene in this matter and is not responsible for visa fees and other financial issues.
2. You will not be consulted for your travel itinerary. However, if there is any preferred travel itinerary, please clearly indicate in the application form.
3. The WTO Secretariat will provide you with a round-trip airplane ticket in economy-class, daily subsistence allowance, a terminal expenses allowance, and accommodation for the duration of the Course.
4. Administrative and logistical details will be communicated to the selected participants directly.

II. The WTO Secretariat does not assume financial or any other responsibility for:

1. **Expenses incurred in connection with foreign travel formalities (visas, transit visas, taxes, travel to get visas, medical examinations, vaccinations, etc.), expenses during the journey resulting from lack of transit visa or from insufficient passport validity.**
2. Salaries of the participants during their participation in the Course.
3. Travel or other expenses of any additional persons accompanying the participants.
4. Travel or accident insurance, medical treatment or hospitalisation during travel or participation in the Course.
5. Loss or damage to the personal effects of the participants during travel or attendance at the Course.
6. Any modification made by you regarding the hotel booking and the related logistical arrangements.
7. Any personal service or facility you may request during your stay in the hotel where you are accommodated by the WTO, such as: business centre, internet connections, room service, laundry, mini-bar or any kind of ground transport.
8. Any modification made BY THE AIRLINE OR BY YOU in connection with the itinerary or the air-tickets issued by the WTO Travel Agency in Geneva. Any additional fees, charges and/or penalties for the air-ticket modifications WILL BE COVERED BY YOU AND NOT BY THE WTO.
9. Any damages made by you to the facilities to which you have access during your stay (i.e. hotel room) which will be your responsibility.

I, the undersigned Applicant, declare that I have carefully read this application form and that I accept the aforementioned conditions:

Date, name, signature of the candidate & stamp

THIS COMPLETED FORM SHOULD BE SUBMITTED BY YOUR PERMANENT MISSION/EMBASSY, WITH A PDF COPY OF YOUR PASSPORT, TO THE FOLLOWING EMAIL ADDRESS ONLY, AT THE LATEST BY THE DEADLINE MENTIONNED ON PAGE 1

logistics.unit@wto.org

(OR fax: +41 22 / 739 57 24)

INCOMPLETE/ILLEGIBLE FORMS, OR FORMS NOT PRESENTED BY THE PERMANENT MISSION, OR PRESENTED BY THE PERMANENT MISSION AFTER THE DEADLINE, WILL NOT BE ACCEPTED