

No. 3(3)2016-II-EDF
Government of Pakistan
Ministry of Commerce
(EDF Secretariat)

Tender Notice

EDF Secretariat (Ministry of Commerce) invites Sealed bids from eligible bidders registered with Income Tax and Sales Tax departments for the supply of following items:-

S. No.	Items	Qty
1	Laptop	01
2	Tablet	01

The number of items can be increased or decrease, as per requirements of the EDF Secretariat. The specifications/tender documents of the above items may please be obtained from the office of the undersigned on any working day during the working hours till the closing date.

TERMS AND CONDITIONS:

1. Single stage process shall apply. "Technical" and "Financial" bids in sealed and separate envelopes, both should be placed in one single envelop.
2. Firms having GST and NTN are eligible for bidding. Firms should provide copies of certificate of these numbers enclosed with their bids.
3. Firm will provide an undertaking that they are not involved in any case of litigation in the court of law.
4. Rates quoted, must include all taxes and associated costs.
5. Bids should be valid for a minimum period of 60 days.
6. Earnest money @ 2% of total quoted amount of Pay Order/Bank Draft should be drawn in favor of Export Development Fund (EDF).
7. Sealed bids should reach the office of the undersigned before or on the date of opening of tender up to 1100 hrs. The tender will be opened on 18-05-2017 at 1200 p.m. in the Committee Room of EDF Secretariat (Ministry of Commerce) in the presence of the bidders or their representatives.
8. Delivery of items to EDF Secretariat should be responsibility of the successful bidder.
9. Warranty period of the each item must be mentioned which should not be less-than one year.
10. EDF Secretariat (Ministry of Commerce) reserves the right to reject any or all tenders without assigning any reason.

The Executive Director-EDF,
Export Development Fund Secretariat
(Ministry of Commerce)
State Life Building No. 7, 2nd floor,
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