

## **SELECTION OF TRADE OFFICERS IN PAKISTAN'S TRADE MISSIONS ABROAD**

Applications are invited from public and private sector candidates fulfilling the following eligibility criteria for selection of 02 Trade Officers at Kandahar (BS-20) and Kabul (BS-19), in Pakistan's Trade Missions Abroad.

### **ELIGIBILITY CRITERIA:**

#### **For BS-20**

##### **a) For Public Sector Candidates:**

- **Officers working in BS-20 having served for minimum 5 years on relevant positions in departments delineated as under may apply:** Federal Government: Commerce and its attached Departments, Finance, Economic Affairs, Revenue, Privatization, Planning, Development & Reform, Textile Industry & Production, and Board of Investment.
- **Departments of Provincial Governments:** Commerce, Planning & Development and Finance & Industries.
- **Officers working in the following Departments of Gilgit-Baltistan and Azad Jammu & Kashmir Governments:** Commerce, Planning & Development, Finance and Industries.

##### **b) For Private Sector Candidates:**

**Minimum qualification:** Master's degree (16 years of education) or its equivalent from a recognized Pakistani or foreign university in Business Administration, Economics, Commerce, Trade Law, International Law, Economic Development, Banking, Finance and Public Administration.

**Experience:** 15 years of relevant experience (with 5 years at a senior position) in the field of International Marketing and International Trade, Sales, Finance, Economics, Export/Import and Trade related sectors in Banking.

#### **For BS-19**

##### **c) For Public Sector Candidates:**

- **Officers working in BS-19 having served for 3-5 years on relevant positions in the following Divisions and Departments may apply:** Federal Government: Commerce and its attached Departments, Finance, Economic Affairs, Revenue, Privatization, Planning, Development & Reform, Textile Industry, Industries & Production and Board of Investment.
- **Departments of Provincial Governments:** Commerce, Planning & Development, Finance and Industries.
- **Departments of Gilgit-Baltistan and Azad Jammu & Kashmir Governments:** Commerce, Planning & Development, Finance and Industries.

**d) For Private Sector Candidates:**

- **Minimum qualification:** Master's degree (16 years of education) or its equivalent from a recognized Pakistani or foreign university in Business Administration, Economics, Commerce, Trade Law, International Law, Economic Development, Banking, Finance and Public Administration.
- **Experience:** 10 years of relevant experience in the field of International Marketing and International Trade, Sales, Finance, Economics, Export/Import and Trade related sectors in Banking.

e) **Strong command over Pashtu language is a pre-requisite for applying against these posts.** Additional credit will be given for being well conversant in Dari.

**f) Age:**

- Upper age limit BS-20: 55 years
- Upper age limit BS-19: 48 years

**Note:**

- i) Applications should be submitted on the prescribed proforma available on the Ministry of Commerce website ([www.commerce.gov.pk](http://www.commerce.gov.pk)). All applications should be mailed to Section Officer (TO-I), Room No. 510, 5<sup>th</sup> Floor, Ministry of Commerce, 'A' Block, Pak Secretariat, Islamabad. Hand written applications will not be entertained.
- ii) Last date for receipt of applications is **15-05-2016**. Incomplete and late applications will not be entertained.
- iii) Public sector candidates are required to submit their applications through their Divisions/Departments. Advance copy of the application forms, complete in all respects, should be submitted by the due date.
- iv) Selected candidates will be required to submit an undertaking that on completion of their tenure, they will not seek extension in their tenure or ex-Pakistan leave on Full/Half/Without Pay.

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