

Tender Notice

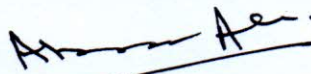
Sealed tenders of two stages i.e. Technical bid and Financial bid in separate envelopes are invited from well established authorized Companies/ firms registered with GST and NTN for the following items:-

S. No.	Items	Qty
1	Desktop Computers with LCD	06
2	Laptop	03
3	Printer (Multifunctional Printer)	01
4	Tablets	02
5	Telephone sets	03
6	PA telephone set	01
7	Intercoms	07

The number of items can be increased or decrease, as per requirements of the EDF Secretariat. The specifications/tender documents of the above items may please be obtained from the office of the undersigned on any working day during the working hours till the closing date.

TERMS AND CONDITIONS:

1. Firms having GST, NTN and Vendor numbers are eligible for bidding. Firms should provide copies of certificate of these numbers enclosed with their bids.
2. Firm will provide an undertaking that they are not involved in any case of litigation in the court of law etc.
3. Rates quoted, must include all taxes and installation.
4. Bids are valid for a minimum period of 90 days.
5. Earnest money @ 5% of total quoted amount of Pay Order/Bank Draft drawn at a scheduled bank in Islamabad in favor of Export Development Fund (EDF) Ministry of Commerce must be attached with the bid.
6. "Tender for supply of Computers/laptops/printers/tablets/telephone sets" should be clearly written on the envelope containing separately bid.
7. Submission of any false statement/documents including concealing of any information will disqualify the bidder.
8. Sealed bids shall reach the office of the undersigned before or on the date of opening of tender up to 1100 hrs. The tender will be opened on 07-01-2016 at 1200 p.m. in the Committee Room of Ministry of Commerce in the presence of the representative of the bidders (who may choose to be present or otherwise on the occasion).
9. The firms shall be bound to supply goods to the below mentioned address at their own.
10. Warranty period of the each item must be mentioned which should not be less-than one year.
11. Interested parties may send their bids in sealed cover at the following address latest by 07-01-2016.
12. EDF Secretariat (Ministry of Commerce) reserves the right to accept or reject any or all tenders prior to acceptance of bid.



(Abrar Alam)

Executive Director-EDF,
Ministry of Commerce
Export Development Fund Secretariat,
State Life Building No. 7, 2nd floor,
Jinnah Avenue, Blue Area,
Islamabad Ph: 9213848