

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE**

TENDER NOTICE FOR SUPPLY OF TONNER

No.1(1)12015-16 Admn.IV. Ministry of Commerce, Islamabad invites sealed tenders from sales Tax registered, and well established, firms having offices in Islamabad/Rawalpindi for supply of toners for Photostat Machines/ Computer Printers, at item rate basis for financial year 2015-2016

1. On request, detail of items can be obtained from the General Section within 15 days of publication of tender. List of items can also be downloaded from following websites:-
 - a) Ministry of Commerce www.commerce.gov.pk
 - b) Public Procurement Regulatory Authority wwwv.ppra.org.pk 00
2. Tender must be accompanied by a call deposit of Rs.100,000/- in shape of bank draft/pay order in favour of D.D.O of Ministry of Commerce, as earnest money, without which the offer will be rejected. The earnest money of unsuccessful bidders will be refunded on finalization of the tender and in the case of successful bidder (s) it will be retained till 30.6.2016
3. Toners will be procured from Sole Distributors/Authorized Dealers and re-seller only. Tender of those firms will not be accepted against which legal proceeding are under process.
4. Samples of items mentioned in Tender List must be attached. Rates without samples will not be entertained.
5. The rates will remain valid up to 30th June, 2016
6. Rates may be quoted for original/genuine brands and refilled.
7. Firms will be bound to supply / deliver the goods even on a Short Notice at their own transport upto "A" Block, Pak. Secretariat.
8. The Tender must accompany the firm's Registration Certificate, National Tax Number, Sales Tax Registration Certificate, Bank / vendor number.
9. The firms must produce an affidavit on Rs. 10/- stamp paper that Firm has not been black listed by any Government Organization(s)/nor they are in litigation process with any Government /Semi Government Organization.
10. Ministry of Commerce has the right to cancel the contract partially or entirely during the current financial year if items are found sub-standard, short in quantity or not supplied timely. The security amount will be forfeited and the firm will be black listed. The decision of this Ministry in this regard will be final.
Sealed Tenders duly completed must reach the Deputy Secretary (Admn-I), Ministry of Commerce, Room No. 432, "A" Block, Pak Secretariat, Islamabad on or before **01-10-2015** up to 10.30 AM. Tenders will be opened on the same date at 11.00 AM *in* the presence of bidders or their authorized representatives who wish to do so.
11. Tender of those firms will not be considered against which complaints in Ministry of Commerce are received or legal proceedings are in process.
12. Ministry of Commerce reserves the right to accept or reject any or all tenders prior to the acceptance of the bid. Ministry of Commerce will communicate, upon written request, to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection but shall not justify those grounds.



(Muhammad Usman Ghani)
Section Officer (Admn.IV)
Tel.9205745

**TENDER FOR PURCHASE OF TONERS FOR PHOTOSTAT MACHINES/COMPUTER PRINTERS
AND FAX MACHINE TONERS, DURING THE FINANCIAL YEAR 2015-2016**

S.NO	NAME OF ITEMS	GENUINE TONER	ORIGINAL CHINA TONER	REFILLED TONER
RATE WITH GST (Rs.)				
1.	Fax Toner Panasonic FAT-88			
2.	Fax Replacement Film KXFA57E			
3.	Fax Toner Panasonic Fat-83/E			
4.	Toner HP-3600 printer color Q-6471			
5.	Toner HP-3600 printer color Q-6472			
6.	Toner HP-3600 printer color Q-6473			
7.	Toner HP-3600 printer color Q-6470			
8.	Toner HP-CP 3525 printer color CE250/A			
9.	Toner HP-CP 3525 printer color CE251/A			
10.	Toner HP-CP 3525 printer color CE252/A			
11.	Toner HP-CP 3525 printer color CE253/A			
12.	Toner leaser jet pro-400 color M 451 –DM CE 413/A			
13.	Toner leaser jet pro-400 color M 451 –DM CE 412/A			
14.	Toner leaser jet pro-400 color M 451 –DM CE 411/A			
15.	Toner leaser jet pro-400 color M 451 –DM CE 410/A			
16.	Toner Cartridge 35/A			
17.	Toner cartridge 55/A			
18.	Toner cartridge 78/A			
19.	Toner cartridge 85/A			
20.	Toner cartridge 5/A			
21.	Toner Cartridge C7115/A			
22.	Toner Cartridge Q2612/A			
23.	Toner Cartridge Q/26			
24.	Toner Cartridge Q2613/A			
25.	Toner Cartridge Q5949/A			
26.	Toner Cartridge Q7553/A			
27.	Toner Cartridge Q50/A			
28.	Toner HP laser Jet printer 400 M401D (80/A)			
29.	Toner HP 16/A printer 5200L			
30.	Toner for Photostat Machine PANASONIC 8032			
31.	Toner for Photostat machine KONICA MINOLTA (bizhub 421)			


Muhammad Usman Ghani
 Section Officer (Ad-IV)