

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION

No.4/2/2015.T-IV

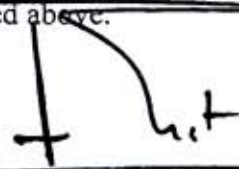
Islamabad, 16th April, 2015

CIRCULAR

Subject: SELECTION OF TRADE OFFICERS (BS-20) IN PAKISTANIS TRADE MISSION ABROAD.

The posts of (i) Deputy Permanent Representative (DPR) to Pakistan's Permanent Mission to the WTO Geneva (ii) Economic Minister, Pakistan Mission to the EU Brussels (iii) Minister (Trade) Pakistan Embassy in Washington (BS-20) are required to be filled in by a suitable officer through a process of selection as per prescribed policy/Eligibility criteria relating to qualification and experience etc., is as under:-

- a. All serving officers in Grade-20 may apply on plain paper having knowledge/experience in trade related matters and have served in Ministries/Department regarding Commerce & Trade, Industries, Finance, Economic Affairs, Revenue & Taxation, Industries and Investment with post Graduate degree in trade related fields and experience of bilateral/multilateral trade negotiations could be given preference.
 - b. All such interested officers required to furnish following documents through their department:-
 - i. CV showing personal data with photographs giving details of experience and educational qualification.
 - ii. No disciplinary action/Criminal Proceedings certificate.
 - iii. Release Certificate.
 - iv. PERs grading for the last five years (**from 2010 to 2014**)
 - v. The nominee is not in promotion zone in next **two years**.
 - vi. The nominee is not retiring in next **four years**.
 - viii. Certificate of disclosure to the effect whether a candidate/nominee has remained posted abroad earlier or not.
2. Nominations/applications of suitable candidates/officers fulfilling above criteria may be forwarded to this Division before or on the closing-date i.e. **25.04.2015**, complete in all respect alongwith documents specified above.


(Shafiqat Abbas)
Section Officer (T-IV)

All Ministries / Divisions / Chief Secretaries
All Joint Secretaries of Establishment Division.