

No. 2(17)/2011-Admn-I
Government of Pakistan
Ministry of Commerce



Islamabad, the 12th November, 2012

C I R C U L A R

A copy of O.M No.14-1/2009-CAA dated 24-10-2012 received from Ministry of Defence regarding "**Posting of an officer against the position of Pak Observer on International Civil Aviation Organization(ICAO)**" at Montreal(Canada).

2. The suitable/eligible officer in **(BPS-19/20)** of this Ministry fulfilling the job description as mentioned in sub-para(i-vii) are requested to please forward their nominations duly approved/recommended by their respective senior officers along with the required documents mentioned therein to this Section latest by **16-11-2012** for onward submission to the Ministry of Defence. The job description of the post of Pak Observer will be available on Ministry of Commerce's website: **www.commerce.gov.pk**.


(MARIA KAZI)
Section Officer (Admn-I)

OFFICE MEMORANDUM

Subject: - POSTING OF AN OFFICER AGAINST THE POSITION OF PAK OBSERVER ON INTERNATIONAL CIVIL AVIATION ORGANIZATION (ICAO) AT MONTREAL CANADA

The undersigned is directed to state that Dr. Muhammad Usman Chachar, (PAS/BS-19) was transferred as Pakistan Observer on International Civil Aviation Organization (ICAO), Montreal Canada, who shall be completing his 03 years tenure on 11-6-2013.


2. This Division proposes to select a suitable officer for replacement of the present incumbent on completion of his prescribed tenure. The job description of the post of Pak Observer is enclosed. It is, therefore, requested to forward a panel of officers in BPS-19/20 working in Ministries / Divisions Departments and Provincial Governments taking into consideration the following factors / criterion:-

- i) The selectee fulfils the requirements of the post as detailed in the job description.
- ii) The selectee is in the same grade as the post to be filled. Officers from higher or lower grades will not be considered.
- iii) The selectee has an overall good record of service particularly during the last five years of service.
- iv) The selectee is at least a graduate or possesses the technical qualification required for the job.
- v) Persons within promotion zone within the next 02 years should not be considered.
- vi) Those likely to retire during the next 4 years should not be considered.
- vii) An officer should not be posted abroad more than once.

3. Foregoing in view, all Ministries/Divisions and Provincial Governments are requested to forward following documents in respect of each nominee alongwith nominees of the departments under their administrative control to this Division with the prior approval of respective competent authorities by 30-11-2012 for consideration by the Departmental Selection Committee constituted for the purpose:-

- i) Bio-data
- ii) Summary statement
- iii) Release certificate
- iv) CR Dossier and Synopsis
- v) DIB Clearance

4. This issues with the approval of competent authority i.e. Secretary Defence and in consultation with Establishment Division, please.


(Pervaiz Iqbal)
Deputy Secretary (CAA)

All Ministries/Divisions/Provincial Governments

Copy to:-

Establishment Division, - for information w/r to his O.M. No.
(Mr. Muhammad Shahid Dayo), 4/14/2012-T-IV dated 15-10-2012.
Section Officer (T-IV),
Islamabad.

MINISTRY OF DEFENCE
(DEFENCE DIVISION)

BRIEF ON THE FUNCTIONS / JOB DESCRIPTION OF PAKISTAN
OBSERVER (FORMER PARREP ICAO)

In 1973, Pakistan was selected as a member of the International Civil Aviation Organization (ICAO) at Montreal, Canada against a mid-term vacancy in Part-III. Later, Pakistan was elected as a member in 1977 and maintained its seat till the year, 2004 as a consequence of winning successive ICAO Council Assembly Elections regularly every 3 years. Unfortunately, Pakistan could not retain the seat in 36th Assembly Election-II held on 25-9-2007 and thus lost the status of Council Member State.

2. Pakistan has been maintaining a one-man Mission at International Civil Aviation Organization Council, Montreal Canada since 1973. He is assisted by a Personal Secretary Cum Assistant, who is appointed locally on contract basis.

3. After losing seat as a member of ICAO Council, Pakistan has decided the continuity of Pakistan's Mission at ICAO as an Observer Cum Contracting State for the following objectives:

- i) Our presence as an Observer Cum Contracting State at ICAO Secretariat would enable Pakistan to prepare the ground for re-gaining the seat at the Council of ICAO to the advantage of aviation sector of Pakistan.
- ii) Through this representative, the MoD, CAA and the Airlines would be kept abreast of developments taking place at this forum in the operational, technical, training, flight safety and navigation fields etc. He would also be able to advise MoD and CAA to adopt a strategy to win the support of various regional groups and alliances before the next elections to be held in 2013.
- iii) Many countries have positioned their representatives as observers at ICAO HQ to keep themselves abreast with the latest developments to safeguard their civil aviation interests.

iv) This would not only provide CAA real time information about various ICAO activities but at the same time it would also be in a better position to interact with the Mission on any issue involving the interest of Pakistan and CAA that may be raised/discussed at this forum.

4. The above mentioned continuity will demonstrate our commitment to Global Aviation and help in maintaining a close liaison with the ICAO Secretariat officials, Council members and observer State representatives which may help in re-gaining the lost position in the up-coming elections.

5. In view of the foregoing, an officer having diversified experience in the Civil aviation field at a decision making level is to be selected against the post of Pak Observer, so that country's interest is properly safeguarded at this International Organization.
