

TENDER NOTICE NO.04/2009-DCW

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Domestic Commerce Wing of the Ministry of Commerce invites sealed bids/tenders from Sales Tax registered and well established firms having offices in Islamabad/Rawalpindi for supply of stationery items on prescribed Proforma-“A”:-

Details / specifications for all required items may be obtained (free of cost) from the undersigned during office hours or will be available on PPRA’s website (www.ppra.org.pk / Ministry of Commerce’s website www.commerce.gov.pk) The bidders should fulfill the following conditions:

1. Firms having NTN, GST and Vender Number of AGPR are eligible for bidding. The Tender must accompany the firm’s Registration Certificate, National Tax Number, Sales Tax Registration Certificate, Bank/vendor number.
2. Each bidding firm will provide an undertaking that it has not been black listed by any Government Organization(s)/nor they are in litigation process with any Govt/Semi Govt. Organization.
3. Submission of any false statement/documents including concealing of any information shall disqualify the bidder
4. Rates quoted must include all taxes and ancillary charges etc.
5. Rates may be quoted for original/genuine brands. If genuine items are not supplied the award of the firm will be cancelled and their earnest money will be forfeited.
6. Firms will be bound to supply/deliver the goods even on a Short Notice at their own transport upto any location in Islamabad.
7. Earnest money of Rs. 10,000/- must be attached with the bid in the form of a Pay Order / Bank Draft drawn in favor of D.D.O. of Domestic Commerce Wing, Ministry of Commerce. The earnest money of unsuccessful bidders will be refunded on finalization of the tender and in the case of successful bidder (s) it will be retained as per rules as guarantee money for specified period.
8. The tender will be valid for Financial year 2010 (upto 30th June 2010).
9. “Quotation for Supply of Stationery items for Domestic Commerce Wing” should be clearly written on the envelope containing the bid.
10. Sealed Tenders duly completed must reach the Domestic Commerce Specialist, House # 263, Street No. 54, F-11/4 Islamabad on or before 19-02-2010 up to 12:30 PM. Tenders will be opened on 20-02-2010 at 11:30 AM in the presence of bidders or their authorized representatives who wish to do so, in the Committee Room of Ministry of Commerce, ‘A’ Block Pak Secretariat, Islamabad.
11. Ministry of Commerce reserves the right to accept or reject any or all tenders prior to the acceptance of the bid. Ministry of Commerce will communicate, upon written request, to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection but shall not justify those grounds.

(Zahid Ali)
Domestic Commerce Specialist

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